



Governing Board of Trustees
AGENDA
Thursday, May 16, 2013, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

1.0 CALL TO ORDER4:30

1.1 Call to Order

2.0 OPEN SESSION.....4:30

2.1 Pledge to the American Flag

2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time

2.3 Board Recognition – The Board will recognize Lina Douglas, President of the Special Education Parent Advisory Committee

2.4 Silver Strand Elementary Student Report

2.5 Board President will share Board Comments on the Superintendent’s Annual Evaluation

2.6 Shareholder Reports

3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items)5:00

Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....5:10

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

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4.2 Approve/Ratify Purchase Orders9

4.3 Approve/Ratify Contracts for Services..... 10

4.4 Approve Request for Continuing Membership and Agreement to the Conditions of Membership between the Coronado Unified School District and the California Interscholastic Federation, San Diego Section for the 2013-2014 School Year..... 12

4.5	Authorize Karl Mueller, Coronado High School Principal, as School League Representative to California Interscholastic Federation, San Diego Section for the 2013-2014 School Year	14
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4.9	Adopt Resolutions for Routine Payroll and Financial Reports to the San Diego County Office of Education.....	18
4.10	Adopt Resolution Authorizing the Temporary Transfer of Special or Restricted Moneys between District Funds during the 2013-14 Fiscal Year	23
4.11	Adopt Resolution to Establish a Restricted Fund to be known as the Other Enterprise Fund [63-00].....	25
4.12	Adopt Resolution Authorizing the Creation in the State General Fund an Education Protection Account to Receive and Disburse Revenue Derived from Incremental Increases in Taxes Imposed by Article XIII, Section 36(f)	27
4.13	Acknowledge the Report of the Board President with Respect to the Superintendent’s Annual Evaluation, and Approve a One Year Extension of the Employment Agreement, as well as Amend and Restate the Employment Agreement between Coronado Unified School District Board of Education and Superintendent Jeffrey P. Felix, Ed.D.	31
5.0	ACTION ITEMS/PUBLIC HEARINGS	5:15
5.1	Approve Temporary Fiscal Support for Coronado Pathways Charter School (25 minutes).....	40
5.2	Approve Declaration of Need for Fully Qualified Educators for the 2013-2014 School Year (5 minutes).....	47
5.3	Public Hearing on Tier III Categorical Flexibility and Approval of the Proposed Use of Funding (5 minutes).....	48
6.0	REPORTS.....	5:50
6.1	Brian Bent Memorial Aquatics Complex (BBMAC) Third Quarter Actuals and Report (15 minutes).....	50
6.2	Coronado Student and Family Enrichment (SAFE) Annual Report (15 minutes).....	57
6.3	Business Services Report (45 minutes)	60
	• Draft 2013-14 General Fund Budget	
6.4	Learning Report (25 minutes).....	68
	• Transition to the Common Core State Standards and Smarter Balanced Assessment	
	• CMS 7 period day	
	• Character Education Report	
	• CUSD 100 Year Birthday Update	

6.5	Human Resources Report (written).....	75
	• Certificated Evaluation Process	
	• Classification and Compensation Study	
6.6	Student Services Report (written).....	76
	• Section 504 of the Rehabilitation Act	
	• Guidance and Counseling	
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7.0	PROPOSALS/FIRST READING	7:30
7.1	Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits.....	78
8.0	ORGANIZATIONAL BUSINESS	7:35
8.1	Superintendent’s Management of Board Goals for 2012-2013	79
8.2	Proposed List of Agenda Items for Future Board Meetings (5 minutes)	82
8.3	Comments from Board Members	
8.4	Regular Board Meeting is June 20, 2013, 4:30 PM	
	Regular Board Meeting is June 27, 2013, 4:30 PM (Approve the 2013-2014 Budget)	
9.0	ADJOURN	approximately 7:45

<p>Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.</p>

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Regular Meeting Minutes of April 25, 2013, and Special Meeting Minutes of April 18, 2013 (Action)

Background Information:

Presented for Board Approval:

- April 25, 2013, regular meeting minutes; and
- April 18, 2013, special meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
April 25, 2013, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Ledyard Hakes, Bruce Shepherd, Dawn Ovrom, Brenda Kracht and Maria Simon. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Emily Kob was absent. Incoming Student Board Representative Keelin Shauwnessy, was present in behalf of Emily Kob.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#52

There is an Addendum to Agenda Item 6.1, Award Bid for the CUSD 2012/13 Various Site Improvements at the Early Childhood Development Center

Motion: Hakes Second: Shepherd Vote: 5-0.

2.3 Board Recognition

- ❖ The Board congratulated our Classified Employees of the Year: Katie King, Sherry Powell, Kathy Redding, and Nancy McRae
- ❖ The Board congratulated our CIF Champions CHS Boys' Soccer Team and Coach of the Year, Brian Hiatt-Aleu

2.4 Student Report

- Keelin Shauwnessy updated the Board on CHS activities

2.5 Stakeholder Reports

- Andrea Webster updated the Board on the activities of SAFE
- Rich Brady updated the Board on the activities of CoSA

3.0 COMMENTS FROM THE AUDIENCE

None

4.0 APPROVAL OF CONSENT AGENDA

Motion: Shepherd Second: Simon Vote: 5-0

#53

- 4.1 Approve the Regular Meeting Minutes of March 7 and Special Meeting Minutes of March 21 (Budget Study Committee Meeting) and March 21 Board Study Meeting, 2013
- 4.2 Accept Donation to the Coronado Unified School District
- 4.3 Approve/Ratify Purchase Orders
- 4.4 Approve/Ratify Contracts for Services
- 4.5 Uniform Complaint Quarterly Report
- 4.6 Brian Bent Memorial Aquatics Complex Update
- 4.7 Approve Certificated Personnel Register

- 4.8 Approve Classified Personnel Register
- 4.9 Approve Out-of-State Conference
- 4.10 Approve the Coronado Unified School District Strategic Plan for 2013-14

5.0 REPORTS

- 5.1 Human Resources Report: Certificated Evaluation and Classification and Compensation Study
- 5.2 Learning Report: Mathematics Articulation, Transition to the Common Core State Standards and Smarter Balanced Assessment
- 5.3 Student Services Report: Special Education, Section 504 of the Rehabilitation Act, Guidance and Counseling, and School Safety and Security
- 5.4 Business Services Report: Business Services Update, and Update on the Governor’s Budget Proposal 2013-2014

6.0 ACTION ITEMS/PUBLIC HEARINGS

- 6.1 **Award Bid for the CUSD 2012/2013 Various Site Improvements at the Early Childhood Development Center #54**
 Motion: Hakes Second: Shepherd Vote: 5-0 to award bid to Visionary Construction and Consulting, Inc.
- 6.2 **Adopt New Civility Board Policy, Administrative Regulation, and Exhibit #55**
 Motion: Simon Second: Shepherd Vote: 5-0
- 6.3 **A) Approve Tentative Agreement with ACT regarding Article XIV and Article XV #56**
 Motion: Shepherd Second: Hakes Vote: 5-0
B) Approve Memorandum of Understanding between Coronado Unified School District and Association of Coronado Teachers
 Motion: Shepherd Second: Simon Vote: 4-0. Member Kracht recused herself from this item.
C) Approve Resolution #13-04-02 Rescinding Resolution #13-03-01 #57
 Motion: Simon Second: Shepherd Vote: 4-0. Member Kracht recused herself from this item.

7.0 ORGANIZATIONAL BUSINESS

- 7.1 Superintendent’s Management of Board Goals 2012-2013
- 7.2 Proposed List of Agenda Items for Future Board Meetings
- 7.3 Comments from Board Members
- 7.4 **Upcoming Governing Board Meetings**
 - ✓ Special Board Meeting is May 2, 2013, 4:30 PM, (Financial Philosophy and Superintendent’s Annual Evaluation
 - ✓ Special Board Meeting is May 16, 2013, 3:45 PM, (Budget Study Committee Meeting)
 - ✓ Regular Board Meeting is May 16, 2013, 4:30 PM

8.0 CLOSED SESSION

The Board convened to Closed Session at 6:27 PM

9.0 RECONVENE TO OPEN SESSION

#58

The Board reconvened to Open Session at 7:53 PM, and reported the following: the Board, by unanimous vote, instructed District Counsel to move forward.

10.0 ADJOURN

The meeting was adjourned at 7:53 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

SPECIAL BOARD MEETING
UNADOPTED MINUTES
April 18, 2013

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Emily Kob
Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:00 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board members were present: Bruce Shepherd, Brenda Kracht, Ledyard Hakes, Dawn Ovrom and Maria Simon. Also present was Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents.

2.0 CONVENE TO CLOSED SESSION

The Board convened to Closed Session at 4:00 PM and reconvened to Open Session at 4:37 PM. No action was taken.

3.0 OPEN SESSION

3.1 Pledge to the American Flag

3.2 **Approve the Agenda**

#50

Motion: Shepherd Second: Kracht Vote: 5-0

4.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS

None

5.0 APPROVAL OF CONSENT AGENDA

Motion: Hakes Second: Kracht Vote: 5-0

#51

5.1 Adopt Emergency Waiver to the Competitive Bidding Requirement

5.2 Approve Out-of-State Conference

6.0 STUDY SESSION

6.1 **School District Finance Philosophy**

Governing Board Members discussed a financial philosophy statement that would assure the long-term sustainability for our programs.

7.0 ORGANIZATIONAL BUSINESS

7.1 Future Agenda Items/Board Member Comments

7.2 Next Regular Board Meeting will be Thursday, April 25, 2013, 4:30 PM

8.0 ADJOURNED

The meeting was adjourned at 6:06 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.2 Approve/Ratify Purchase Orders (Action)

Background Information:

Warrants represent invoiced payments against purchase orders previously approved. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

Report:

Separate cover

Financial Impact:

Purchase Orders	March 1 through March 31, 2013	\$515,435.58
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JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board:

Name	Dates	Amount	Source of Funds
Bridges Educational Corporation Student A	Ratification 7/01/12-6/30/13	\$4,620	Special Ed
Julie Coste Provide Design Services for Print and Web for Program	5/16/13-6/07/13	\$1,000	Perkins CTE AME Leadership Contract
Nancy von Langen-Scott E-rate Program 2013-2014	7/01/13-6/30/14	\$5,200 Filing Fee Additional Services Per Fee Schedule	General Fund
Northern Humboldt Union High School District Website & Brochure Design	2/01/13-4/15/2013	\$1,256	Perkins CTE AME Leadership Contract
Northern Humboldt Union High School District Registration and Travel Reimbursement for Three Members Presenting at Workshop	3/10/13-3/13/2013	\$3,450	Perkins CTE AME Leadership Contract

Name	Dates	Amount	Source of Funds
Raindrop Marketing LLC Website Set-up - District Office Website Set-up – Village Website Set-up – Strand Website Set-up – CMS Website Set-up – CHS Website Set-up – Palm Academy Website Set-up – Adult Education Website Set-up - BBMAC	Ratification 8/24/12-6/30/13	\$6,475 \$6,475 \$6,475 \$6,475 \$6,475 \$5,725 \$5,725 \$5,725	General Fund
Techmasters, Inc. Management Support	7/01/13-6/30/14	NTE \$55,000	General Fund
Vector Resources Tech Services to Provide Maintenance Support for Telecommunications Systems	Ratification 12/18/12- 10/30/13	\$24,000	General Fund
Western Health Home Care Nonpublic Agencies Master Contract	Ratification 4/01/13-6/30/13	Per Fee Schedule	Special Ed
Western Health Home Care Student B	Ratification 7/01/12-6/30/13	\$4,800	Special Ed

Financial Impact:

It is estimated that the total General Fund unrestricted contribution for Special Education services will be \$3,246,447 for the 2012-13 school year. In addition, the contracts listed above are included in the 2012-13 District budget.

Superintendent's Recommendation:

JPF

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.4 Approve Request for Continuing Membership and Agreement to Conditions of Membership between the Coronado Unified School District and the California Interscholastic Federation (CIF), San Diego Section for the 2013-2014 School Year (Action)

Background Information:

Each year districts are requested to have their superintendent and governing board review, accept, and adopt the “Sixteen Principles of Pursuing Victory with Honor” as operating principles (attached), renew their application for voluntary membership in CIF and agree to the conditions of membership (attached).

Superintendent’s Recommendation:

JPF

That the Board renew its application for voluntary membership in the California Interscholastic Federation and affirm and agree to the Sixteen Principles of Pursuing Victory.

Motion _____ Seconded by _____

Ayes _____ Noes _____ Abstain _____ Absent _____ Student _____

2013-14
CALIFORNIA INTERSCHOLASTIC FEDERATION – SAN DIEGO SECTION

**REQUEST FOR CONTINUING MEMBERSHIP AND AGREEMENT
TO CONDITIONS OF MEMBERSHIP
DUE ON OR BEFORE JULY 1 EACH SCHOOL YEAR**

The superintendent and board of trustees of the school district/private school identified below renew its application for voluntary membership in the California Interscholastic Federation – San Diego Section (CIFSDS) and affirm and agree as follows:

1. That membership in the CIFSDS is voluntary and conditioned upon actual compliance with the conditions of membership as set forth at Article 2 Section 22 of the State CIF Constitution and Bylaws and the CIFSDS application for membership;
2. That the superintendent, board of trustees and each school in the district accept and adopt the “Sixteen Principles of Pursuing Victory with Honor” as operating principles;
3. That membership in the CIFSDS is a privilege, not a right;
4. That student participation in interscholastic athletics is a privilege, not a right;
5. That participation by member schools in the CIFSDS playoffs is a privilege, not a right;
6. That the CIFSDS will adopt bylaws, policies and procedures in accordance with its governance and will enforce those bylaws, policies and procedures consistently and in accordance with the operating principles;
7. That the superintendent, board of trustees, each school in the district **and its employees, to include but not limited to, its coaches, volunteers, team attendants or the like, and booster organizations** for each school will abide by the decisions of the CIFSDS and seek redress of any grievance only through the adopted procedures of the CIFSDS;
8. That the superintendent, board of trustees, school administration, and coaches **(including booster organizations and team attendants and volunteers)** of each school in the district will not take an adverse position to the CIFSDS at any time; or encourage, expressly or impliedly, that a party take any adverse action against the CIFSDS; or benefit from any adverse decision imposed on the CIFSDS that contravenes a bylaw, or the spirit of a bylaw, adopted by the membership;
9. That a failure by the district, site administration or coaching staff to abide by the current rules, regulations or decisions of the CIF or CIFSDS may cause the school district or one of its schools to be subject to discipline up to and including exclusion from membership in the CIFSDS.

AGREED AND ACCEPTED:

Name of Public School District/Private School (please type): _____

Reviewed by Governing Board

Date

Signature of Superintendent

Date

Print name of Superintendent

- Return to: CIFSDS: 2131 Pan American Plaza, San Diego, Ca. 92101 ; Attn: Compliance

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.5 Authorize Karl Mueller, Coronado High School Principal, as School League Representative to California Interscholastic Federation (CIF), San Diego Section for the 2013-2014 School Year (Action)

Background Information:

Each public school district Board of Education with one or more CIF-SDS member schools must notify the CIF, San Diego Section, of its representative to CIF League for the coming year.

Report:

The League representative to the CIF, San Diego Section for Coronado High School has traditionally been the high school principal.

Financial Impact:

None

Superintendent's Recommendation:

JPF

That the Board designate Karl Mueller, High School Principal, as District Representative to the CIF School League for the 2013-2014 school year.

Motion _____ Seconded by _____

Ayes _____ Noes _____ Abstain _____ Absent _____ Student _____

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.6 Ratify and Approve Out-of-State Conferences (Action)

Background Information:

Board Policy 3350 requires that out-of-state travel be approved. Board Policy further establishes that the Governing Board shall authorize payment for actual and necessary expenses, incurred by any employee performing authorized services for the District.

In addition, the Governing Board has authority, under Education Code Sections 35044, 35172, and 44032, to reimburse employees for necessary travel expenses.

Report:

The following employee is requesting ratification of an out-of-state conference she attended:

Suzanne Fore attended the National Council of Teachers of Mathematics (NCTM) conference held in Denver, Colorado from April 17, 2013 to April 20, 2013. The conference related to current mathematical practice and Common Core Standards.

The following employees are requesting Board approval to attend an out-of-state conference:

Richard Erhard, Assistant Superintendent of Student Services; Karl Mueller, Coronado High School Principal; Jay Marquand, Coronado Middle School Principal; Carlee Chiate, Educationally Related Mental Health Services Social Worker; and Megan Adams, Administrative Assistant Student Services, will be attending the National School Safety Conference, in Las Vegas, Nevada, July 21 – July, 26, 2013.

This conference is sponsored by the School Safety Advocacy Council (SSAC). Attendance at this conference will provide District Staff with professional development opportunities in areas including but not limited to: Bullying & the link to School Shooters; Mental Health, Trauma, and Violence; Critical Incident Planning & Assessments; Technology & School Safety; and Current Drugs, Alcohol and Violence Trends among Youth.

Financial Impact:

The cost of the NCTM conference was approximately \$435.00 and is supported from the CSF Block Grant fund.

The cost of the SSAC conference is approximately \$6,765, and will be funded by Student Service Funds.

Superintendent’s Recommendation:

JPF

That the Board ratify and approve the out-of-state travel for the above employees, and that the Board approve the actual and necessary expenses, including travel that will be incurred.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – May 16, 2013

4.0 **CONSOLIDATED MOTION FOR CONSENT CALENDAR**

PERSONNEL

4.7 Approve Certificated Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Belknap, Brenna	Preschool Teacher Crown Preschool	Range 1, Step 2	8/14/13

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Bey, Samantha	English Teacher Coronado High	Personal	6/08/13
Fancy, Jeff	Special Ed Teacher Coronado Middle	Personal	6/08/13
O'Brien, Tamara	Sophomore Class Advisor Coronado High	Personal	6/08/13
Richard, Kim	Robotics Coordinator Coronado Middle	Personal	6/08/13
Schulman, Mary	Academic Support Village Elementary	Personal	6/08/13

APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Cronin, Courtney	Teacher Coronado Middle	Personal	6/08/13
Ward, Tonya	Speech-Lang. Pathologist Silver Strand Elementary	Personal	6/08/13

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.8 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Coburn, Charles	Computer Technician IT-District Office	Range 10, Step 4	4/25/13
Mirtallo, Gina	Child Care Worker II Village/ECDC	Range 5, Step 3	4/22/13

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Corrigan, Tiffany	Instructional Assistant P.E. Village Elementary	Personal	6/07/13
Powell, Sherry	Health Technician Silver Strand Elementary	Personal	6/07/13

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.9 Adopt Resolutions for Routine Payroll and Financial Reports to the San Diego County Office of Education (Action)

Background Information:

Pursuant to various sections of the Education Code, it is necessary that the Governing Board approve a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

Financial Impact:

None. For reporting purposes only.

Superintendent's Recommendation:

JPF

It is recommended that the Board adopt Resolutions #13-05-01 through #13-05-04 for Routine Payroll and Financial Reports to the San Diego County Office of Education.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-05-01**

PAYMENT ORDER RESOLUTION

Coronado Unified School District, San Diego County on motion of Member _____,
seconded by Member _____ effective July 1, 2013, through June 30, 2014.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code, the following person(s) be and are hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Jeffrey P. Felix, Keith Butler, or Designee by Authorized Letter

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 16, 2013, by the following vote:

AYES: _____ MEMBERS NOES: _____ MEMBERS ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:
(Rubber Stamp)

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-05-02**

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP
WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Coronado Unified School District, San Diego County on motion of Member _____, seconded by Member _____ effective July 1, 2013, through June 30, 2014.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (one person only) to receive mail from the Accounting/Payroll Section is Keith Butler.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are Jeffrey P. Felix, Keith Butler, Sharon Jimenez, Angelica Paredes, Jamie Hecht, or designee.
3. Check one mail hold consortium

Check one	x	Monthly payroll warrants each and every month
Check one	x	Daily/Hourly payroll warrants each and every month

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 16, 2013, by the following vote:

AYES: _____ MEMBERS
 NOES: _____ MEMBERS
 ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
 COUNTY OF SAN DIEGO) SS

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

 Secretary of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable: (Rubber Stamp)

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-05-03**

**RESOLUTION AUTHORIZING THE COUNTY OFFICE OF EDUCATION
CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL HELD
WARRANTS TO EMPLOYEES**

Coronado Unified School District, San Diego County on motion of Member _____,
seconded by Member _____ effective July 1, 2013, through June 30, 2014.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paper work.

PASSED AND ADOPTED by said Governing Board on May 16, 2013, by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary/Clerk of the Governing Board

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-05-04**

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

Coronado Unified School District, San Diego County on motion of Member _____,
seconded by Member _____ effective July 1, 2013, through June 30, 2014.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Jeffrey P. Felix or Keith Butler be and are hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 16, 2013, by the following vote:

AYES: _____ MEMBERS

NOES: _____ MEMBERS

ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:
(Rubber Stamp)

_____	_____
_____	_____
_____	_____

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.10 Adopt Resolution Authorizing the Temporary Transfer of Special or Restricted Moneys between District Funds during the 2013-14 Fiscal Year (Action)

Background Information:

Pursuant to Education Code 42603, school districts may temporarily transfer cash between funds to assist with cash flow situations that arise. Frequently apportionment payments from federal, state, and local agencies do not arrive on a timely basis. When this occurs, District obligations may not be met and it becomes necessary to temporarily borrow cash from another fund. Authorization from the Governing Board is needed to process the temporary loan.

Report:

Transfer of funds would be processed only when necessary and repaid each time the apportionment arrives.

Financial Impact:

None

Superintendent's Recommendation:

JPF

That the Board adopt Resolution #13-05-05 authorizing the staff to process temporary cash transfers of special or restricted moneys between funds when needed to assist with cash flow shortfalls.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-05-05**

**AUTHORIZATION TO MAKE TEMPORARY TRANSFERS OF SPECIAL OR RESTRICTED
MONEYS BETWEEN DISTRICT FUNDS**

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code 42603; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year.

THEREFORE, BE IT RESOLVED that the Governing Board of the Coronado Unified School District, in accordance with the provisions of Education Code Section 42603 adopts the following authorization for fiscal year 2013-14 to temporarily transfer funds between the following funds, provided that all transfers are approved by the Superintendent or Assistant Superintendent:

**General Fund 01
Child Dev-State Preschool Fund 12
Cafeteria Fund 13
Deferred Maintenance Fund 14
Capital Facilities/SB 2068 Fund 25
Special Reserve – Capital Projects Fund 40**

PASSED AND ADOPTED by the Board of Coronado Unified School District of San Diego County, California, on this 16th day of May 2013, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

STATE OF CALIFORNIA)
SS)
COUNTY OF SAN DIEGO)

This is to certify that the foregoing document is a true copy of the Resolution of the Board of Education of Coronado Unified School District of San Diego County.

Secretary to the Governing Board of the
Coronado Unified School District

AGENDA – May 16, 2013

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.11 Adopt Resolution to Establish a Restricted Fund to be known as the Other Enterprise Fund [63-00] (Action)

Background Information:

It is desirable that the School District have an Enterprise Fund for the purpose of segregating income and expenditures for tuition payments, donations, and other income and expenditures for operating a fee-based pre-school and before and after school children programs at various sites throughout the District.

Report:

This fund would enable the District to account for revenue and expenses for the fee-based pre-school and our before and after school child care.

Financial Impact:

There is no impact to the general fund as a result of this report.

Superintendent's Recommendation:

JPF

That the Board adopt Resolution #13-05-06 to establish a restricted Other Enterprise Fund.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-05-06**

RESOLUTION TO ESTABLISH AN OTHER ENTERPRISE FUND (63-00)

On motion of Member _____, seconded by Member _____, the following resolution is adopted:

WHEREAS, the Coronado Unified School District is the sponsoring agency for Crown Preschool; and

WHEREAS, it is desirable that the School District have an Enterprise Fund for the purpose of segregating income and expenditures for tuition payments, donations, and other income and expenditures for operating a fee-based pre-school and before and after school children programs at various sites throughout the District; and

WHEREAS, Crown Preschool is financed and operated in a manner that is similar to that employed by private business enterprises; and

WHEREAS, the CSAM authorizes the establishment of *Fund 63, Other Enterprise Fund*, to account for all revenues and expenses of an enterprise;

THEREFORE, BE IT RESOLVED that the Governing Board hereby authorizes the establishment of a restricted fund to be known as Fund 63, Other Enterprise Fund in accordance with Education Code section 42100 for Crown Preschool.

PASSED AND ADOPTED this 16th day of May, 2013, by the Governing Board of the Coronado Unified School District of San Diego County, California, by the following vote:

AYES: Members

NOES: Members

ABSENT: Members

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Jeffrey P. Felix, Secretary of the Governing Board of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of the said Board.

Secretary of the Governing Board

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.12 Adopt Resolution Authorizing the Creation in the State General Fund an Education Protection Account to Receive and Disburse Revenue Derived from Incremental Increases in Taxes Imposed by Article XIII, Section 36(f) (Action)

Background Information:

Pursuant to approval by voters on November 6, 2012, Proposition 30 added to Article XIII, Section 36 to the California Constitution effective November 7, 2012. The provisions of the above article create in the state General Fund an Education Protection Account to receive revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f).

The creation of the EPA by Proposition 30 not only impacts cash flow patterns but also has an accountability component. Proposition 30 provides that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisos:

- The spending plan must be approved by the governing board during a public meeting
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs (as determined through the account code structure)
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended

In addition, there will now be a requirement for the annual financial audit to include verification that the EPA funds were used as specified by Proposition 30, and the additional cost of the audit would be an allowable expense from the EPA. If EPA funds are not expended in accordance with the requirements of Proposition 30, civil or criminal penalties could be incurred.

No specific format for taking the EPA expenditure plan to the board has been identified by Proposition 30, so it is up to local agencies to design the board item. However, each local agency should present to its board the expenditure plan for 2012-13 as soon as possible so that the expenditures can be appropriately applied to the EPA on the local agency's financial system before the end of the year.

For 2013-14 through 2017-18, the rest of the years that Proposition 30 will be effective, the EPA spending plan should be approved by the Board at the time the budget for each year is adopted.

Financial Impact:

There is no net financial impact to CUSD, as these funds have already been received.

JPF

Superintendent's Recommendation:

That the Board adopt Resolution #13-05-07 regarding the Education Protection Account.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**CORONADO UNIFIED SCHOOL DISTRICT
RESOLUTION #13-05-07**

RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Coronado Unified School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Coronado Unified School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: May 16, 2013

Board Member

Board Member

Board Member

Board Member

Board Member

2012-13 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail

Expenditures through: June 30, 2013
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	3,259,806.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		3,259,806.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Function Codes		
Instruction	1000-1999	2,885,866.67
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		2,885,866.67
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		373,939.33

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.13 Acknowledge the Report of the Board President with Respect to the Superintendent’s Annual Evaluation, and Approve a One Year Extension of the Employment Agreement, as well as Amend and Restate the Employment Agreement between Coronado Unified School District Board of Education and Superintendent Jeffrey P. Felix, Ed.D. (Action)

Background Information:

The Board is charged with evaluating the Superintendent on an annual basis. The evaluation includes assessment as to the productivity and success of the Superintendent’s performance since the preceding July 1st (including the nature of progress toward pre-approved goals). The review is required by California law and is pertinent to, among other things, certain provisions within the Superintendent’s employment agreement.

At its meetings on May 2, 2013, and May 6, 2013, the Board completed their review of the Superintendent and concluded that the Superintendent is performing admirably during the 2012-2013 academic year (i.e., the period since the preceding July 1st). The Board further concluded that the evaluation constitutes a positive review for purposes of Section 21 of the Superintendent’s employment agreement. The Board President will provide further comments at the Board meeting with respect to the Board’s conclusions from its evaluation of the Superintendent.

Given this positive review, the Board has considered amending the Superintendent’s employment agreement to extend the term of the employment agreement to June 30, 2017. Such extension would continue to provide for a four year contract term, which is the maximum allowed by Education Code. Actions regarding the Superintendent’s contract must be taken at a regularly scheduled Board meeting.

Proposal:

It is proposed that the Superintendent’s current employment agreement, which expires on June 30, 2016, be extended for one additional year so that it will have a new expiration date of June 30, 2017. It is further proposed that the contract, as restated, contain the same terms and conditions as the original employment agreement approved by the Board on June 4, 2008, as amended through August 23, 2012.



Board President’s Recommendation:

That the Board approve the Superintendent’s Employment Agreement, as amended and restated, to extend the term to June 30, 2017, and incorporate any technical changes required in order to comply with Government Code.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**AGREEMENT BETWEEN
CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AND
JEFFREY P. FELIX, ED.D.**

The following is an agreement between the Coronado Unified School District Board of Education, hereinafter referred to as "Board," and Jeffrey P. Felix, Ed.D., hereinafter referred to as "Superintendent."

NOW THEREFORE, in consideration of the provisions and mutual promises contained herein, the Board and the Superintendent agree to the following:

1. **TERM OF AGREEMENT** The Superintendent is hereby employed by the Board as the Superintendent of the Coronado Unified School District ("District"). The term of employment for the Superintendent shall be for a period of four (4) years, commencing July 1, 2013, and ending June 30, 2017, and shall be subject to the terms and conditions hereinafter set forth. The Superintendent shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement, excluding vacation, holidays, sick leave, and approved leaves.
2. **SALARY** As contemplated in the original 2008-09 Agreement, the salary of the Superintendent (for a full work year of 243 work days) shall be One Hundred Seventy-Five Thousand Dollars (\$175,000.00) per year.

Subject to a satisfactory evaluation of the Superintendent's job performance, the Board shall consider, among other options, an annual salary schedule increase for the Superintendent that is consistent with salary schedule increases granted to other certificated and administrative employees of the District.

The Board and Superintendent recognize the nature of the Superintendent's role is unique among all of the District's employees and, accordingly, other factors (besides the percentage increase in salary schedules for certificated and administrative employees) may be important to the determination as to whether and how such salary adjustment should be effectuated in any given year.

The Superintendent's annual salary, as determined in accordance with the foregoing, shall be paid in twelve equal installments.

3. **DUTIES AND RESPONSIBILITIES** The Superintendent shall be the Chief Executive Officer of the District and shall serve under the direction of the Board. The Superintendent shall be governed by and shall perform duties and responsibilities as set forth in the California Education Code, the rules and regulations of the State Board of Education and the rules, regulations, policies, and directives of the Board, and shall perform such duties and responsibilities at a professional level of competence.

The Superintendent shall be provided with such facilities, equipment, supplies, and clerical assistance as appropriate to the Superintendent's position and necessary for the adequate performance of the Superintendent's duties. The Superintendent will be provided with the appropriate technology that will assist the Superintendent in the performance of Superintendent's job duties and responsibilities. These are to include, by way of example a laptop computer, cellular telephone, a Blackberry or other personal communication appliance and Internet access.

The Superintendent shall devote his entire productive time, ability, and attention to the business of the District and shall be available twenty-four hours a day for that purpose, except as otherwise provided below.

4. **ORGANIZATION** The Superintendent shall be responsible for recommending such organization and/or reorganization of District management and support staff which in the Superintendent's judgment shall best serves the needs of the District. The Superintendent is responsible for recommending qualified candidates for selection, placement and transfer subject to approval by the Board. In the event, the Board does not approve the Superintendent's personnel recommendation; the Superintendent shall submit an alternate recommendation.
5. **BOARD-SUPERINTENDENT RELATIONS** The Superintendent shall work with the Board in developing and maintaining a spirit of cooperation and teamwork in which the Board shall accept responsibility for formulating and adopting policy and for taking action on matters which by law require Board action. Subject to directives and mandates established by Board action, administrative responsibility and commensurate authority for administering the school system is delegated by the Board to the Superintendent. It is agreed that Board members shall endeavor in good faith to refer to the Superintendent, for study and recommendation, criticisms, complaints, and suggestions brought to their attention. It is understood that the Superintendent takes direction from the Board as a whole and not from individual members.
6. **EVALUATION** The Board shall evaluate and assess in writing the performance of the Superintendent at least once a year during the term of the Agreement. Said evaluation and assessment shall be reasonably related to the duties of the Superintendent and the goals and objectives of the District for the year of the evaluation. The evaluation format shall be reasonably objective and shall contain at least the following evaluation criteria: Board/Superintendent relations, community relations, staff and personnel relations, educational programs, business and financial matters, and professional and leadership development. The Superintendent's evaluation and assessment of performance, including evaluation criteria and performance goals and objectives, shall be private and confidential and shall not be considered part of the Superintendent's employment agreement for purposes of public disclosure in response to a Public Records Act request under Government Code section 6250.

On or before September 1st of each year, the Board and Superintendent shall meet and establish goals and objectives for the current year.

The Superintendent shall submit proposed written goals and objectives to the Board. The proposed goals and objectives may be revised by the Board following consultation with the Superintendent. The final goals and objectives shall be reduced to writing, and will be among the criteria by which the Superintendent is evaluated pursuant to this section.

7. **OUTSIDE PROFESSIONAL ACTIVITIES** With prior approval of the Board (or ratification by the Board where such prior approval is not feasible), the Superintendent may utilize vacation to undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations. Such outside professional activities may be performed for consideration provided they do not interfere with or conflict with the Superintendent's performance of his duties under this Agreement.
8. **MEDICAL EXAMINATIONS** The Superintendent shall have a pre-employment medical examination, attesting to his fitness for service. Thereafter, the Superintendent agrees to have an annual medical examination. A report on the physical condition of the Superintendent shall be filed with the President of the Board and shall be treated as confidential information by the Board. Any costs of these required medical examinations not covered under the Superintendent medical insurance plan shall be paid by the District.
9. **VACATION AND HOLIDAYS** The Superintendent shall be entitled to twenty-two (22) days of annual vacation with pay, and in addition will receive paid holidays defined in section 37220 of the Education Code provided that such days are determined to be holidays by the Board. No more than fourteen (14) vacation days may be carried over from one year to the succeeding year. Further, the Superintendent shall not accumulate more than thirty-six (36) days of vacation. Upon termination of this Agreement the Superintendent shall be entitled to compensation for unused and accumulated vacation days to a maximum of thirty-six (36) days at the then current daily rate of pay.
10. **LEAVES** The Superintendent shall be provided all leave benefits which are provided the District's certificated administrative employees.
11. **HEALTH AND WELFARE BENEFITS** The Superintendent shall receive a health and welfare benefit package, which is the same as is granted to other certificated administrative employees. If the Superintendent remains employed as District Superintendent through June 30, 2015 and Superintendent continues in such employment until the date of his retirement under the provisions of the State Teachers Retirement System, the Superintendent shall be entitled to receive at no cost to the Superintendent the same retiree health and welfare benefit package granted eligible employees in District's certificated bargaining unit. The Superintendent's entitlement to such health and welfare benefit package shall cease when the Superintendent dies or is eligible for Medicare coverage whichever event occurs first.
12. **PROFESSIONAL DUES** The Board shall pay the Superintendent's dues and other required expenses associated with membership for one service club, the Association of California School Administrators (ACSA), and the International Society for Technology in Education (ISTE) and its related organizations (NECC, SD-CUE).
13. **ACTUAL AND NECESSARY BUSINESS EXPENSES** The Board shall provide the Superintendent with reimbursement for actual and necessary expenses, including business mileage, incurred while performing his day-to-day duties and obligations on behalf of the District. Reimbursement shall be provided in accordance with District policies and procedures.

In lieu of compensation for out-of-pocket expenses incurred for travel within San Diego County in the course of the Superintendent's job performance, the District shall provide the Superintendent with a monthly allowance (on a twelve-month basis) of \$200.00 per month, and the Superintendent shall pay and bear expenses associated with any job related travel within San Diego County.

14. **PROFESSIONAL GROWTH**

- 14.1 The Board encourages the Superintendent to endeavor to continue his professional growth by available means including attendance at professional meetings at the local, state, and national level, seminars and courses offered by public or private institutions, and informal meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the Superintendent to perform his professional duties.
- 14.2 All out of state travel to participate in activities described in section 14.1 shall be subject to prior approval by the Board.
- 14.3 The Board shall permit a reasonable amount of time for the Superintendent to participate in such professional growth activities.
- 14.4 The Superintendent shall provide the Board a record of his participation in any activities held outside the County and a copy of the costs involved.
- 14.5 The Superintendent shall be reimbursed, in accordance with established District policies and administrative regulations, for actual and necessary expenses incurred for those activities described in section 14.1.

15. **REPRESENTATION AND WARRANTIES OF SUPERINTENDENT**

- 15.1 Each party agrees that as a material inducement for the Board to enter into this agreement, the Superintendent has made certain representations regarding his abilities, fitness, expertise, and mental and physical condition, and that these representations shall survive the execution of this agreement.
- 15.2 Superintendent represents and warrants that the oral and written information he has submitted to the Board regarding his qualifications, educational achievements, and degrees is true and correct.
- 15.3 Superintendent represents and warrants that he has the full authority and right to enter into this agreement without creating liability against himself and/or the Board to any person or entity not a party to this agreement.
- 15.4 Superintendent represents and warrants that he has not failed to disclose to the Board any act or event within the prior 20 years of his professional career that could be properly characterized as unprofessional conduct within the meaning of Education Code section 44932.
- 15.5 Superintendent represents that he is in excellent mental and physical condition and that he has no mental or physical abnormality that would in any way affect his ability to perform the essential functions of his duties under this agreement.

16. **TERMINATION OF EMPLOYMENT**

- 16.1 **Termination by Mutual Agreement.** This agreement may be terminated, during the term of the agreement, by mutual agreement of the parties, evidenced by a separate agreement, in writing, which supersedes this agreement.

16.2 Termination for Cause

- 16.2.1 The Board reserves the right to unilaterally terminate this agreement for cause and without the consent of the Superintendent. Cause under this agreement is defined as any of the following:
- 16.2.1.1 The failure or inability of the Superintendent to perform any substantial duties required under this agreement.
 - 16.2.1.2 The commission by the Superintendent of any act of dishonesty, fraud, misrepresentation, or other acts of moral turpitude.
 - 16.2.1.3 A substantial breach of any covenant or condition of this agreement by the Superintendent or a substantial breach of any representation or warranty made by the Superintendent in this agreement.
 - 16.2.1.4 The commission or omission of any act by the Superintendent which would constitute a permissible "for cause" termination under federal or California law.
- 16.2.2 Should the Board terminate this agreement for cause, as defined above, the Board shall give written notice to the Superintendent, and shall specify the grounds for termination, and shall specify the effective date. Any termination by the Board shall be without prejudice to any other remedy entitled to the Board in law or equity or any other ground for termination stated in this agreement.

16.3 Termination At Will

- 16.3.1 The Board reserves the right to terminate this agreement "at will," without alleging or demonstrating cause and without the consent of the Superintendent. Any such termination shall be in writing and shall specify the effective date of the termination.
- 16.3.2 Each of the parties agrees that as a condition precedent to the Board having the right to terminate this agreement "at will" that the Board shall pay, concurrently with the termination of the Superintendent, an amount equal to one year (through June 30, 2010) or eighteen (18) months (July 1, 2010 and thereafter) (or the remaining term of the agreement, whichever is less) salary, benefits, STRS contributions, and expenses, which the parties agree is a fair, just, and reasonable liquidated damage for the emotional distress or any and all other compensable damages associated with separation under the circumstances existing at the time of the execution of this agreement.
- 16.3.3 The Superintendent agrees that the liquidated damages described in section 16.3.2 constitute his sole and exclusive remedy for any "at will" termination of this agreement by the Board, and that he waives and relinquishes any other damage and assigns the benefits only to all right, title, and interest to any such damage to the Board.
- 16.3.4 The parties also agree that in consideration for the receipt of the liquidated damages described in section 16.3.2, the Superintendent shall:

- 16.3.4.1 Waive, release, and discharge the District, Board, individual Board members, District employees and agents and representatives of the District against any and all liability arising out of the termination of this agreement.
- 16.3.4.2 Indemnify and hold harmless the District, Board, individual Board members and District employees, agents and representatives from any and all further damages, including all court costs and attorney's fees arising from such termination.
- 16.3.4.3 Waive any and all rights under section 1542 of the California Civil Code and further waive any comparable principle of law, whether by statute or decision. In making such waiver, Superintendent expressly understands that section 1542 provides, in part:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which, if known by him or her must have materially affected his or her settlement with the debtor."

- 16.3.5 The Superintendent reserves the right to unilaterally terminate this agreement by delivering written notice to the Board. The effective date of the termination shall be specified by the Superintendent, but shall not exceed thirty days beyond the date of notice unless otherwise approved by the Board.
- 16.3.6 The Board shall not be required to pay the liquidated damages described in section 16.3.2 in the event that the Superintendent exercises his right to unilaterally terminate this agreement.

- 17. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions shall continue in full force and effect.
- 18. **AMENDMENT.** Any amendment to this agreement must be in writing, signed by the parties, and approved at a public Board meeting.
- 19. **ATTORNEY'S FEES AND COSTS.** If any action at law or equity is necessary to enforce or interpret any of the terms of this agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which the prevailing party may be entitled.
- 20. **GOVERNING LAW.** This Agreement is subject to all applicable laws of the State of California and the lawful rules and regulations of the Board as well as the regulations of the California State Board of Education. Such laws, rules and regulations, or subsequent amendments thereof, are hereby made a part of the terms and conditions of this Agreement.

21. **COMPLETE AGREEMENT.** This Agreement is the full and complete agreement between the parties hereto. Any amendment, modification, or variation from the terms of this Agreement shall be in writing and shall be effective only upon approval of such amendment, modification, or variation by the Board and the Superintendent.
22. **SUPPLEMENTAL RETIREMENT PLAN.** The District shall make the following payments to a tax sheltered annuity or supplemental retirement plan selected by the Superintendent.

These payments are intended to provide the Superintendent with aggregate annual average compensation (over the term of this Agreement) which is within the general range of that provided to Superintendents in like districts within the geographic area of the District, but to do so in a manner which incentivizes the Superintendent to continue to be employed with the District, in a productive and successful manner, through the end of the term of this Agreement.

Each payment is expressly conditioned upon (i) the Superintendent being employed as Superintendent of District as of the date of the scheduled payment, and (ii) having received a positive review from the Board for the period since the preceding July 1st (provided that if the Superintendent dies or is terminated during a particular school year without cause prior to such date, then he shall be entitled at the time of such death or termination to a pro rata portion (based upon number of days through such termination) of the payment described below attributable to such school year):

- (A) For the 2011-12 school year, five thousand dollars (\$5,000.00) payable on June 30, 2012.
- (B) For the 2012-13 school year, ten thousand dollars (\$10,000.00) payable on June 30, 2013.
- (C) For the 2013-14 school year, twenty thousand dollars (\$20,000.00) payable on June 30, 2014.
- (D) For the 2014-15 school year, thirty-five thousand dollars (\$35,000.00) payable on June 30, 2015.

Any tax sheltered annuity or supplemental retirement plan selected by the Superintendent shall comply with all requirements of the Internal Revenue Code and all other applicable laws and regulation.

[THE REMAINDER OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY.]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date hereinafter set forth.

BOARD OF EDUCATION OF THE
CORONADO UNIFIED SCHOOL DISTRICT

By: _____
Date

By: _____
Date

By: _____
Date

By: _____
Date

By: _____
Date

Acceptance

I hereby accept this Agreement for Employment and agree to comply fully with each and every condition thereof, and to fulfill faithfully all of the duties of employment as Superintendent of Coronado Unified School District.

By:

Date: _____

Jeffrey P. Felix, Ed.D.

This Agreement was approved in open session by the Board of Education of the Coronado Unified School District at a meeting duly scheduled and held on May 16, 2013, at Coronado, San Diego County, California.

Attest: _____
Clerk of the Board

AGENDA – May 16, 2013

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

5.1 Approve Temporary Fiscal Support for Coronado Pathways Charter School (Action)

Background Information:

Enrollment has begun at Coronado Pathways Charter School (CPCS). Since their open house event on April 22nd, they have had a total of 34 families express an interest in the program. Director Kevin Nicolls and staff are holding individual meetings in order to determine if Coronado Pathways Charter School is a good fit for each student and, if so, developing personalized educational plans.

The Island Charter Schools Board of Directors has been meeting monthly since January. They are providing support, insight, and oversight as they build a solid infrastructure and establish MOUs for Coronado Unified School District (CUSD), Coronado High School, Coronado School of the Arts, and Regional Occupation Program collaborations; coordinate staffing and scheduling; negotiate with courseware providers; develop communications and marketing; and assure compliance with all state and federal regulations for non-profit organizations and charter schools.

CPCS have established relationships with the Charter Schools Development Center and California Charter Schools Association and they have pledged support and advocacy on our behalf, in particular, with our resubmission of the Public Charter Schools Grant Program (PCSGP) application in the fall.

This evening Director Kevin Nicolls is submitting, for CUSD Board approval, a detailed spreadsheet of the CPCS projected budget over the next three school years and the calculations used to determine revenue and expenses. CPCS is requesting CUSD’s temporary fiscal support through the third year, or until they receive start-up grant monies or ADA funding (whichever comes sooner) and achieve financial independence.

These projections illustrate that, outside of reserves, CPCS should not need to carry more than a \$65,000 total deficit until able to cover all expenses. In addition, if you consider the 50% annual reduction in the Palm Academy administrator’s salary, as an offset, CUSD will recognize a net gain over this period.

JPF

Superintendent’s Recommendation:

That the Board approve temporary fiscal support for Coronado Pathways Charter School through the third year, or until start-up-grant money or ADA funding is received.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

**CHARTER SCHOOL BUDGET ADOPTION
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2013 to June 30, 2014**

Charter School Name: Coronado Pathways Charter School
 CDS #: 37-68031-0126110
 Charter Approving Entity: Coronado Unified School District
 County: San Diego
 Charter #: 1421

Description	Object Code	Unrestricted	Restricted	Total	49.5 ADA	99 ADA	148.5 ADA
					Adopted Budget 2013-14	Projected Budget 2014-15	Projected Budget 201616
A. REVENUES							
1. Revenue Limit Sources							
State Aid - Current Year	8011	0		0	0	0	0
Charter Schools Gen. Purpose Entitlement - State Aid	8015	308,979		308,979	308,979	631,553	970,066
State Aid - Prior Years	8019	0		0	0	0	0
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	0		0	0	0	0
County and District Taxes (for rev. limit funded schools)	8040-8079	0		0	0	0	0
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	0		0	0	0	0
Revenue Limit Transfers (for rev. limit funded schools):		0		0	0	0	0
PERS Reduction Transfer	8092	0		0	0	0	0
Transfers to Charter Schools in Lieu of Property Taxes	8096	0		0	0	0	0
Other Revenue Limit Transfers	8091, 8097	0	0	0	0	0	0
Total, Revenue Limit Sources		308,979	0	308,979	308,979	631,553	970,066
2. Federal Revenues (see NOTE on last page)					0	0	0
No Child Left Behind	8290		0	0	0	0	0
Special Education - Federal	8181, 8182		0	0	0	0	0
Child Nutrition - Federal	8220		0	0	0	0	0
Other Federal Revenues	8110, 8260-8299	0	0	0	0	0	0
Total, Federal Revenues		0	0	0	0	0	0
3. Other State Revenues					0	0	0
Charter Schools Categorical Block Grant	8480	20,147		0	20,147	41,179	63,252
Special Education - State	StateRevSE		0	0	0	31,074	62,147
All Other State Revenues	StateRevAO	0	0	0	0	7,303	14,583
Total, Other State Revenues		20,147	0	20,147	20,147	79,556	139,981
4. Other Local Revenues					0	0	0
All Other Local Revenues	LocalRevAO	0	0	0	0	0	0
Total, Local Revenues		0	0	0	0	0	0
5. TOTAL REVENUES		329,126	0	329,126	329,126	711,109	1,110,047
					0	0	0

**CHARTER SCHOOL BUDGET ADOPTION
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2013 to June 30, 2014**

Charter School Name: Coronado Pathways Charter School
CDS #: 37-68031-0126110
Charter Approving Entity: Coronado Unified School District
County: San Diego
Charter #: 1421

Description	Object Code	Unrestricted	Restricted	Total	49.5 ADA	99 ADA	148.5 ADA
					Adopted Budget 2013-14	Projected Budget 2014-15	Projected Budget 201616
B. EXPENDITURES					0	0	0
1. Certificated Salaries					0	0	0
Teachers' Salaries	1100	104,226	0	104,226	104,226	266,297	400,306
Certificated Pupil Support Salaries	1200	6,907	0	6,907	6,907	14,118	21,685
Certificated Supervisors' and Administrators' Salaries	1300	63,369	0	63,369	63,369	64,763	66,317
Other Certificated Salaries	1900	0	0	0	0	0	0
Total, Certificated Salaries		174,502	0	174,502	174,502	345,178	488,309
					0	0	0
2. Non-certificated Salaries					0	0	0
Instructional Aides' Salaries	2100	0	0	0	0	0	0
Non-certificated Support Salaries	2200	0	0	0	0	0	0
Non-certificated Supervisors' and Administrators' Sal.	2300	0	0	0	0	0	0
Clerical and Office Salaries	2400	9,094	0	9,094	9,094	18,588	28,551
Other Non-certificated Salaries	2900	0	0	0	0	0	0
Total, Non-certificated Salaries		9,094	0	9,094	9,094	18,588	28,551
3. Employee Benefits							
STRS	3101-3102	14,396	0	14,396	14,396	38,833	69,584
PERS	3201-3202	1,091	0	1,091	1,091	2,416	4,283
OASDI / Medicare / Alternative	3301-3302	3,226	0	3,226	3,226	6,427	9,265
Health and Welfare Benefits	3401-3402	16,250	0	16,250	16,250	35,750	58,988
Unemployment Insurance	3501-3502	551	0	551	551	1,091	1,551
Workers' Compensation Insurance	3601-3602	2,938	0	2,938	2,938	5,820	8,270
Retiree Benefits	3701-3702	0	0	0	0	0	0
PERS Reduction (for revenue limit funded schools)	3801-3802	0	0	0	0	0	0
Other Employee Benefits	3901-3902	0	0	0	0	0	0
Total, Employee Benefits		38,452	0	38,452	38,452	90,338	151,939
4. Books and Supplies					0	0	0
Approved Textbooks and Core Curricula Materials	4100	25,000	0	25,000	25,000	50,000	75,000
Books and Other Reference Materials	4200	5,000	0	5,000	5,000	10,000	15,000
Materials and Supplies	4300	5,000	0	5,000	5,000	10,000	15,000
Noncapitalized Equipment	4400	0	0	0	0	10,000	15,000
Food	4700	0	0	0	0	0	0
Total, Books and Supplies		35,000	0	35,000	35,000	80,000	120,000

**CHARTER SCHOOL BUDGET ADOPTION
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2013 to June 30, 2014**

Charter School Name: Coronado Pathways Charter School
CDS #: 37-68031-0126110
Charter Approving Entity: Coronado Unified School District
County: San Diego
Charter #: 1421

Description	Object Code	Unrestricted	Restricted	Total	49.5 ADA	99 ADA	148.5 ADA
					Adopted Budget 2013-14	Projected Budget 2014-15	Projected Budget 201616
5. Services and Other Operating Expenditures					0	0	0
Subagreements for Services	5100	0	0	0	0	0	0
Travel and Conferences	5200	5,000	0	5,000	5,000	7,500	10,000
Dues and Memberships	5300	3,000	0	3,000	3,000	4,000	5,000
Insurance	5400	15,000	0	15,000	15,000	15,330	15,698
Operations and Housekeeping Services	5500	0	0	0	0	0	0
Rentals, Leases, Repairs, and Noncap. Improvements	5600	0	0	0	0	0	0
Professional/Consulting Services and Operating Expend.	5800	83,316	0	83,316	83,316	149,536	225,559
Communications	5900	0	0	0	0	0	0
Total, Services and Other Operating Expenditures		106,316	0	106,316	106,316	176,366	256,257
6. Capital Outlay							
(Objects 6100-6170, 6200-6500 for modified accrual basis only)					0	0	0
Land and Land Improvements	6100-6170	0	0	0	0	0	0
Buildings and Improvements of Buildings	6200	0	0	0	0	0	0
Expansion of School Libraries	6300	0	0	0	0	0	0
Equipment	6400	0	0	0	0	0	0
Equipment Replacement	6500	0	0	0	0	0	0
Depreciation Expense (for accrual basis only)	6900	0	0	0	0	0	0
Total, Capital Outlay		0	0	0	0	0	0
7. Other Outgo							
Tuition to Other Schools	7110-7143	0	0	0	0	0	0
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0	0	0	0	0	0
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0	0	0	0	0	0
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0	0	0	0	0	0
All Other Transfers	7280-7299	0	0	0	0	0	0
Debt Service:							
Interest	7438	0	0	0	0	0	0
Principal (for modified accrual basis only)	7439	0	0	0	0	0	0
Total, Other Outgo		0	0	0	0	0	0
8. TOTAL EXPENDITURES		363,364	0	0	363,364	710,469	1,045,056
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		(34,239)	0	0	(34,239)	640	64,991

See Calculations tab for itemization of this line.

**CHARTER SCHOOL BUDGET ADOPTION
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2013 to June 30, 2014**

Charter School Name: Coronado Pathways Charter School
 CDS #: 37-68031-0126110
 Charter Approving Entity: Coronado Unified School District
 County: San Diego
 Charter #: 1421

Description	Object Code	Unrestricted	Restricted	Total	49.5 ADA	99 ADA	148.5 ADA
					Adopted Budget 2013-14	Projected Budget 2014-15	Projected Budget 201616
D. OTHER FINANCING SOURCES / USES							
1. Other Sources	8930-8979	0	0	0	0	0	0
2. Less: Other Uses	7630-7699	0	0	0	0	0	0
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0	0	0	0	0	0
4. TOTAL OTHER FINANCING SOURCES / USES		0	0	0	0	0	0
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(34,239)	0	(34,239)	(34,239)	640	64,991
F. FUND BALANCE, RESERVES					0	0	0
1. Beginning Fund Balance					0	0	0
a. As of July 1	9791	(30,000)			(30,000)	0	0
b. Adjustments/Restatements to Beginning Balance	9793, 9795	0				0	0
c. Adjusted Beginning Balance		(30,000)	0	(30,000)	(30,000)	(64,239)	(63,599)
2. Ending Fund Balance, June 30 (E + F.1.c.)		(64,239)	0	(64,239)	(64,239)	(63,599)	1,392
Components of Ending Fund Balance (Optional):							
Reserve for Revolving Cash (equals object 9130)	9711	0		0	0	0	0
Reserve for Stores (equals object 9320)	9712	0		0	0	0	0
Reserve for Prepaid Expenditures (equals object 9330)	9713	0		0	0	0	0
Reserve for All Others	9719	0		0	0	0	0
General Reserve	9730	12,718		12,718	12,718	24,866	36,577
Legally Restricted Balance	9740	0		0			
Designated for Economic Uncertainties	9770	14,535		14,535	14,535	28,419	41,802
Other Designations	9775, 9780	0		0	0	0	0
Undesignated / Unappropriated Amount	9790	(91,491)	0	(91,491)	(91,491)	(116,884)	(76,987)
G. ASSETS							
1. Cash							
In County Treasury	9110			0.00			
Fair Value Adjustment to Cash in County Treasury	9111			0.00			

Re: Special Education--no funds received 2013-14, plus \$50/ADA case management by CUSD. Any costs to be borne by Pathways.

Line			2013-14		
	Enrollmen	Attend. % ADA	Block grant per ADA	Block Grant Funding	
17	50	0.99	49.50 \$	6,242.00 \$	308,979.00
			Categorical per ADA		
36			49.50 \$	407.00 \$	20,146.50
			Lottery per ADA		
38			0.00 \$	124.00 \$	-
			Restr. Lottery per ADA		
38			0.00 \$	30.00 \$	-

Based on prior year Annual ADA--\$0 in first year.
Based on prior year Annual ADA--\$0 in first year.

		2014-15		
Enrollmen	Attend. % ADA	Block grant per ADA	Block Grant Funding	
100	0.99	99.00 \$	6,379.32 \$	631,553.08
		Categorical per ADA		
		99.00 \$	415.95 \$	41,179.45
		Lottery per ADA		
		47.50 \$	123.75 \$	5,878.13
		Restr. Lottery per ADA		
		47.50 \$	30.00 \$	1,425.00

		2015-16		
Enrollmen	Attend. % ADA	Block grant per ADA	Block Grant Funding	
150	0.99	148.50 \$	6,532.43 \$	970,065.52
		Categorical per ADA		
		148.50 \$	425.94 \$	63,251.63
		Lottery per ADA		
		95.00 \$	123.50 \$	11,732.50
		Restr. Lottery per ADA		
		95.00 \$	30.00 \$	2,850.00

	2013-14	2014-15	2015-16
63 STRS	8.25%	11.25%	14.25%
64 PERS	12.00%	13.00%	15.00%
65 OASDI / Medicare /	7.65%		
66 Health and Welfare	\$ 13,000	\$ 14,300	\$ 15,730
	\$13,000 is the average district contribution per FTE		
67 Unemployment Workers'	0.30%		
68 Compensation	1.60%		
69 Retiree Benefits			
70 PERS Reduction (for			
71 Other Employee			

86 JPA Insurance \$ 15,000

89 3% Oversight (includes facilities), 10% Pass-through from sites: Sp. Education, Attendance, Lab Science, etc.), 4% Back Office, 4% HR = 21%
Plus \$7,200 audit + \$5,000 legal + 2,000 Marketing

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AGENDA – May 16, 2013

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

5.2 Approve Declaration of Need for Fully Qualified Educators for the 2013-2014 School Year (Action)

Background Information:

The Education Code requires that all certificated employees be appropriately certified by the Commission on Teacher Credentialing (CTC). Certain permits are available for individuals who have not fully completed the certification program and are available for employment, if needed. In order to consider applicants who may have intern credentials, or to issue emergency CLAD certificates, the Board must approve a Declaration of Need for all vacancies which the District may anticipate having problems in filling.

Coronado Unified School District anticipates few vacancies to be filled by intern teachers. However, the Declaration of Need is available in the Human Resources Department at the District Office for review.

Financial Impact:

None

Superintendent’s Recommendation:

JPF

That the Board approve the Declaration of Need for Fully Qualified Educators for the 2013-2014 school year.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – May 16, 2013

5.0 BUSINESS AND FISCAL MANAGEMENT

5.3 Public Hearing on Tier III Categorical Flexibility and Approval of the Proposed Use of Funding (Public Hearing/Action)

Background Information:

Education Code Section 42605 allows school districts to use funds from a specified list of State categorical programs for any educational purpose. This flexibility provision is extended through 2014-15 (SB 70). On January 1, 2012, Assembly Bill (AB) 189 became effective and changed the way Districts must conduct the public hearing for Tier III flexibility beginning in fiscal year 2012-13. The changes include requiring the public hearing to be held prior to and independent of the meeting at which the annual budget will be adopted. In addition, the governing board must now identify any program that is proposed to be closed in the notice of the agenda of the public hearing or at another public hearing.

Report:

As a condition of receipt of the funds, an open public hearing must be held at a regularly scheduled board meeting to take testimony from the public on the proposed use of funding. Following the public hearing, the governing board must discuss and approve or disapprove the proposed use of funding. Attachment A lists each program and the proposed use of funds for 2013-2014.

It is recommended that opportunity be provided for public comment at this meeting through announcement by the President as follows:

“Now is the time and place for comments from the public concerning the District’s Tier III Categorical Flexibility that are to be included in the 2013-14 proposed budget. Are there any comments?”

Financial Impact:

As shown in Attachment A.

JPF

Superintendent’s Recommendation:

That the Board approve the proposed use of funding.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

Coronado Unified School District
 2013-14 Categorical Flexibility Programs
 Attachment A

Program	Estimated Funding	Proposed Use
Administrator Training Program (AB430)	\$7,274	Unrestricted
Adult Ed	101,726	Unrestricted \$40,000
Art and Music Block Grant	43,003	Art & Music Program
CAHSEE Intensive Instructional and Services	-	CAHSEE
Deferred Maintenance	105,554	Unrestricted
Gifted and Talented Education (GATE)	19,621	Unrestricted
Instructional Materials IMFRP	165,618	Unrestricted
International Baccalaureate	20,653	Unrestricted
Middle and High School Counseling Program, Grades 7 - 12	92,828	Counseling
Morgan-Hart Class Size Reduction (9th Grade)	52,462	CSR
Peer Assistance and Review (PAR)	12,898	PAR
Physical Education Teacher Recruitment Grants	58,702	PE
Professional Development Block Grant	98,862	Unrestricted
Pupil Retention Block Grant	122,567	Pupil Retention
ROP	425,425	ROP
School and Library Improvement Block Grant	180,818	SLIP
School Safety Block Grants (Carl Washington)	45,909	School Safety
Staff Development Math and Reading	1,002	Unrestricted
Supplemental Hourly Programs	63,255	Unrestricted
Target Instructional Improvement Block Grant	161,259	TIIG
Teacher Credentialing Block Grant	-	Teacher Credentialing
Total	\$1,779,436.00	

AGENDA – May 16, 2013

6.0 BUSINESS AND FISCAL MANAGEMENT

- 6.1 Brian Bent Memorial Aquatics Complex (BBMAC) Third Quarter Actuals and Report

Background Information:

The BBMAC ended the third quarter with their highest revenue generating quarter ever at \$100,561. The main increase was seen in contracted rental groups and in programming

Report/Information:

The BBMAC Expenses came in just under the projected total with savings in chemicals.

Financial Impact:

The PORF at the end of the third Quarter is at \$515,973, ending the year at \$508,217 if we stay on track for the revised fourth quarter projected budget.

This report is provided to the Board for information.

JPF

Coronado Unified School District
 Brian Bent Memorial Aquatics Complex
 BBMAC Quarter 3 Actuals
 BBMAC 2012-2013 Projected Budget Revised May 2013

Description	Type	2012-13	2012-13	2012-13	2012-13	2012-13	2012-13	2012-13
		Q1 ACT July - Sept	Q2 ACT Oct - Dec	Q3 PROJ Jan-Mar	Q3 ACT Jan-Mar	Q4 PROJ April - June	Q4 ACT April - June	2012-13 REVISED MAY 2013 PROJ Total
Revenue								
Program - Community		17,407	7,065	6,460	8,966	19,275		52,713
Club Contract Rentals		72,286	60,500	83,786	88,972	69,335		291,092
Snack Bar		719	3,712	1,400	2,043	2,532		9,006
Donations		1,520	11,600	1,050	550	1,550		15,220
Interest		0	0	0	0	1,250		1,250
Total Revenue	*	91,932	82,877	92,696	100,531	93,942		369,281
Expense								
Salaries	F	45,160	51,286	47,056	47,492	60,559		204,497
Benefits		10,293	15,468	14,955	14,563	16,619		56,943
Chemicals	F	12,921	8,392	9,028	7,770	10,544		39,627
Non-Capitalized Equipment		0	483	1,577	1,577	0		2,060
Supplies & Equipment		6,561	6,365	9,551	6,831	4,700		24,457
Dues & Memberships		372	660	1,200	2,443	3,491		6,966
Utilities	V	15,009	23,891	37,190	37,568	21,913		98,381
Contracted Services		15,984	6,356	8,576	10,689	6,587		39,616
Advertising & Legal	V	0	436	300	0	1,600		2,036
Other Fees	V	235	108	278	64	600		1,007
Total Expense		106,536	113,445	129,711	128,997	126,613		475,591
Profit/(Loss)		(14,604)	(30,568)	(37,015)	(28,466)	(32,671)		(106,309)
District Contribution		24,915	24,915	24,915	24,915	24,915		99,661
Net Profit/(Loss)		10,311	(5,653)	(12,100)	(3,551)	(7,756)		(6,648)
Pool Operation Reserve Fund		525,177	519,524	507,424	515,973	508,217		508,217

Coronado Unified School District
Brian Bent Memorial Aquatics Complex

BBMAC 2013-2014 Projected Budget Revised May 2013

Description	Type	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14
		Q1 PROJ July - Sept	Q1 ACT July - Sept	Q2 PROJ Oct - Dec	Q2 ACT Oct - Dec	Q3 PROJ Jan-Mar	Q3 ACT Jan-Mar	Q4 PROJ April - June	Q4 ACT April - June	PROJ Total
Revenue										
Program - Community		18,500		8,500		11,323		20,423		58,746
Club Contract Rentals		68,500		67,500		93,566		72,350		301,916
Snack Bar		3,000		4,200		3,000		3,000		13,200
Donations		1,500		1,500		1,500		1,500		6,000
Interest		0		0		0		980		980
Total Revenue	*	91,500		81,700		109,389		98,253		380,842
Expense										
Salaries	F	44,427		54,840		49,881		63,796		212,944
Benefits		10,293		15,468		15,513		16,930		58,204
Chemicals	F	12,921		8,392		9,886		9,940		41,140
Non-Capitalized Equipment		0		483		0		0		483
Supplies & Equipment		6,561		6,365		7,050		3,950		23,925
Dues & Memberships		372		660		0		0		1,032
Utilities	V	15,575		23,891		34,445		21,037		94,949
Contracted Services		15,984		6,356		9,843		9,193		41,377
Advertising & Legal	V	700		436		2,125		0		3,261
Other Fees	V	235		108		250		500		1,093
Total Expense		107,068		116,999		128,993		125,346		478,407
Profit/(Loss)		(15,568)		(35,299)		(19,604)		(27,093)		(97,565)
District Contribution		24,915		24,915		24,915		24,915		99,661
Net Profit/(Loss)		9,347		(10,384)		5,311		(2,178)		2,096
Pool Operation Reserve Fund		517,564		507,180		512,491		510,313		510,313

Coronado Unified School District
Three Year Projected Budget Comparison
Brian Bent Memorial Aquatics Complex

Description	2011-12 ACTUAL Total	2012-13 PROJ Total	2013-14 PROJ Total
Revenue			
Program - Community	34,105	52,713	58,746
Club Contract Rentals	257,354	291,092	301,916
Snack Bar	0	9,006	13,200
Donations	6,710	15,220	6,000
Interest	1,646	1,250	980
Total Revenue	299,815	369,281	380,842
Expense			
Salaries	195,531	204,497	212,944
Benefits	57,058	56,946	58,204
Chemicals	37,713	39,627	41,140
Non-Capitalized Equipment	2,478	2,060	483
Supplies & Equipment	15,701	24,457	23,925
Dues & Memberships	1,060	6,966	1,032
Utilities	96,340	98,381	94,949
Contracted Services	37,061	39,616	41,377
Advertising & Legal	11,865	2,036	3,261
Other Fees	247	1,007	1,096
Total Expense	455,053	475,591	478,407
Profit/(Loss)	(155,238)	(106,310)	(97,565)
District Contribution	99,661	99,661	99,661
Net Profit/(Loss)	(55,577)	(6,649)	2,096
Pool Operation Reserve Fund After Net Loss	515,022	508,373	510,469



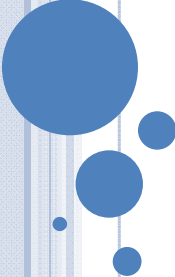
Governing Board Report 2012 – 2013 Third Quarter

Profit & Loss Statement FY 2012-13

Total Projected Revenue:	\$369,281
District Contribution:	\$99,661
Total Projected Expenses:	(\$475,591)
Projected Net Profit/Loss:	(\$6,649)
Projected PORF Balance End of FY 2012/2013:	\$508,373

Profit & Loss Statement FY 2013-14


Total Projected Revenue:	\$380,842
District Contribution:	\$99,661
Total Projected Expenses:	(\$478,407)
Projected Net Profit/Loss:	\$2,096 
Projected PORF Balance End of FY 2013/2014	\$510,469





Student Use of the BBMAC

Aquatics PE, SDCIF Water Polo & Swim, ROTC, Engineering Classes

- 29% of pool use was by our students
- 24,596 CUSD student touches

Cost for these services from other venues	\$311,621
District Contribution	\$99,661
District Annual Savings	\$211,960 



Short Term Rentals/Training Camps

**25 Visits by 23 different
National & International teams**

10 teams reported back spending:

Hotels	\$121,575
Food	\$64,920
<u>Travel</u>	<u>\$118,081</u>
Total	\$304,576



- 10,131 Water Touches
- 12% of Pool Use
- \$57,070 Cost of Use



A collage of images related to a swimming pool. The top left shows a large outdoor pool with many people. The bottom right shows a child playing in a smaller pool with colorful toys. The text "Questions?" is overlaid on a blue background with decorative circles.

Questions?

AGENDA – May 16, 2013

6.0 **DISTRICT ORGANIZATION AND BOARD OPERATION**

6.2 Coronado Student and Family Enrichment (SAFE) Annual Report

Background Information:

Coronado SAFE is a grassroots 501(c)(3) non-profit organization that partners with parents and the community to develop and sustain healthy, responsible youth.

SAFE hosts an extensive list of holistic enrichment programs, youth and parent educational opportunities, and no-cost confidential support programs that empower youth to become strong, successful, contributing members of the community.

Coronado SAFE relies on charitable donations to maintain its extensive network of enrichment programs and support services that strengthen Coronado's youth and families to boost the quality of life for all our citizens.

Report:

Executive Director Andrea Webster will present an overview to the Board.

Financial Impact:

Coronado SAFE is funded through Community Organization Grant Funding from the City of Coronado.

This report is provided to the Board for information.



Brief Annual Report

In the 2012.2013 School Year, Coronado SAFE's on-campus enrichment programs touched the lives of **2,363 Coronado Unified School District students** at the Early Childhood Development Center, Village Elementary School, Silver Strand Elementary School, Coronado Middle School, and Coronado High School during the following programs and special events:

Program	Description	Grade/School	No. of Students	Units of Involv.*
On Applebee Pond	a monthly puppet-show provides age-appropriate enrichment training to promote safety, life-skills, positive coping-skills, and healthy self-esteem	All Kinder- 3 rd Grade <ul style="list-style-type: none"> Village Silver Strand ECDC 	793	6,344
Club SAFE	a 6-week small intensive life-skills/character education club that assists elementary school counselors in providing additional life-skills, social-skills, and character development training for specific targeted youth	4 th -5 th Grade <ul style="list-style-type: none"> Village Silver Strand 	72	432
Team SAFE	a monthly 6 th -8 th grade on campus enrichment club that fosters leadership, healthy-living, and character education at Coronado Middle School	6 th -8 th Grade Coronado Middle School	115	920
Drug Store	an annual large-scale 6 th grade experiential drug prevention activity presentation	All 6 th Grade Coronado Middle School	270	270
Project SAFE	a monthly 9 th -12 th grade healthy living, cross mentorship club	9 th -12 th Grade Coronado High School	10	160
Natural High Assembly	an anti-drug assembly for all high school students	All 9 th -12 th Grade Coronado High School	1118	1118
Totals:			2,368	9,244

** Unit of Involvement= 1 student who participates in 1 hour or session of service*



In addition to the on-campus enrichment programs, Coronado SAFE, in collaboration with the CUSD achieved the following:

With Student, Family, and Community Enrichment:

- Initiated an esteem building multi-day summer program called the Sophia Camp for 10 transitioning CMS 6th and 7th grade girls
- Hosted 9 SAFE Coalition monthly meetings that afforded key stakeholders the opportunity to communicate and collaborate on projects that support youth and families in Coronado
- Welcomed over 75 new families to Coronado through the SAFE Ambassador program and hosted new family welcoming events throughout the year
- Hosted the first ever all-community Back to School Night at CMS, featuring over 2 dozen community and school partners and well over 300 kids and parents

With Parents & Family Education

- Presented four Fred Becker, evening parenting seminars at CMS's Granzer Hall and one large-scale Parent Conference that attracted over 200 CUSD parents
- Launched a new Coronado SAFE website featuring a special online parent education resource terminal of online videos and articles called, 'The Vault'
- Hosted the 2nd year of the *Parent Advisory Council*, a monthly action-based forum for parents to discuss areas of concern as they relate to Coronado's youth; By the *Parent Advisory Council's* request, the group developed an intensive multi-year plan to decrease the consistently high levels of youth Alcohol and Other Drugs (AOD) use according to the bi-annual California Healthy Kids Survey

With Student and Family Support

- Served as a major referral party to all CUSD site counselors for off-campus student or family therapy, providing therapeutic assistance to over 100 student and family members in the CUSD
- Partnered with CHS counselors to pro-actively provide transfer sessions that build rapport with students who were deemed high-risk by school counselors
- SAFE provided ongoing case-management and psychological support to these students from June to August to ensure their continued physical and emotional safety during the duration of the summer break and beyond
- Assisted in the proper care and referral of several very high risk students to assure that their safety and the safety of others remained intact

AGENDA – May 16, 2013

6.0 BUSINESS AND FISCAL MANAGEMENT

6.3 Business Services Report: Draft 2013-14 General Fund Budget

Background Information:

Business Services is responsible for the fiscal health and business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

Report:

A draft of the 2013-14 General Fund budget is attached as Form 01. This data includes the most recent Estimated Actuals amounts for the 2012-13 Budget, as well as 2013-14.

Special note should be made of the strong efforts from Angelica Paredes, District Accountant Confidential, in the preparation of these budget materials.

Form 01 indicates that the District projects:

	2012-13	2013-14
Revenues	\$28.9M	\$25.6M
Expenses	\$28.2M	\$29.2M
Net	\$.6M	(\$3.6M)
Unassigned Reserves	\$4.7M 16.7%	\$1.0M 3.4%
Fund 17	\$1.3M 4.6%	\$1.3M 4.5%
Total Unassigned Reserves	\$6.0M 21.3%	\$2.3M 7.9%

Details from the Governor’s May Revise (due approximately May 15th) will be incorporated into the 2013-14 budget presented to the Governing Board at its June 20th meeting.

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.



May 16, 2013

BP 3100 Business and Noninstructional Operations, Budget (**Bold** added):

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. **Nonspendable** fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaid) or that are legally or contractually required to be maintained intact.

2. **Restricted** fund balance includes amounts constrained to specific purposes by their providers or by law.

3. **Committed** fund balance includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. **Assigned** fund balance includes amounts which the Board or its designee intends to use for a specific purpose.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements.

5. **Unassigned** fund balance includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

To protect the district against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum unassigned fund balance which includes a reserve for economic uncertainties equal to at least two months of general fund operating expenditures, or 17 percent of general fund expenditures and other financing uses.

If the unassigned fund balance falls below this level due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Coronado Unified School District 2013-14 Draft Budget

**Presented to the CUSD Governing Board
May 16, 2013**

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Reserve Categorizations per BP 3100

- Nonspendable
- Restricted
- Committed \$468,000 GASB 45 OPEB
- Assigned \$515,093 Textbook Flex Funds
 \$778,689 Site Carryover
- Unassigned \$4,736,482

Fund 17—Special Reserve

- \$1,319,289 as of June 30, 2013
- Repository for state-mandated minimum 3% Reserve for Economic Uncertainties (\$846,527 as of June 30, 2013), or
- Repository for the Board intention of building to 17% Unassigned reserves (\$4.8 million)

2012-13 General Fund Budget as of Estimated Actuals

	Second Int.	Est. Act.
Revenues	\$26.5 million	\$28.9 million
<u>Expenses</u>	<u>\$28.3 million</u>	<u>\$28.2 million</u>
Net	(\$1.9 million)	\$0.6 million
Unassigned reserves	\$3.8M, 13.5%	\$6.0M, 21.3%

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2012-13 General Fund Budget as of Estimated Actuals

\$2.2 million in changes to reserves from Second Interim

- \$2.6 million from RDA dissolution payout
- (\$0.2 million) due to correcting
Federal Impact Aid
- (\$0.2 million) due to full GASB 45 OPEB
reserves

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2012-13 Estimated Actuals v. 2013-14 Draft Budget

	2012-13	2013-14
Revenues	\$28.9 million	\$25.6 million
<u>Expenses</u>	<u>\$28.2 million</u>	<u>\$29.2 million</u>
Net	\$0.6 million	(\$3.6 million)
Unassigned reserves	\$6.0M, 21.3%	\$2.3M, 7.9%

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2012-13 Estimated Actuals v. 2013-14 Draft Budget

\$4.2 million in changes to Net 2012-13 v. 2013-14

- (\$2.6 million) no RDA dissolution payout
- (\$0.3 million) no RDA oversight payment
- (\$0.2 million) federal sequestration and SAT 21 ending
- (\$0.8 million) probationary teachers, ending furloughs, step & column
- (\$0.2 million) benefits from increased salaries, Affordable Health Care Act
- (\$0.3 million) increased Special Education contribution

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Major Assumptions of the Multi-Year Projection

- No furlough days in 2013-14 and beyond
- No COLA in 2013-14, 3040 ADA
- 2.2% funded COLA in 2014-15, flat ADA
- 2.4% funded COLA in 2015-16, flat ADA
- Cash Flow should be sufficient through 2013-14, but potentially not in 2014-15

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Multi-Year Projection

	2013-14	2014-15	2015-16
Structural deficit	(\$3.6 million)	(\$3.9 million)	(\$3.6 million)
Unassigned reserves above 3%		\$1.4 million	\$0
Solutions needed		\$2.5 million	\$3.6 million

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\$2.5M Budget Solutions needed by 6/30/2014 due to

	2012-13	2013-14	2014-15	Total
Federal Impact Aid	\$0.2M	\$0.2M	\$0.2M	\$0.6M
RDA oversight		\$0.3M	\$0.3M	\$0.6M
Benefits, AHCA		\$0.2M	\$0.2M	\$0.4M
Special Education		\$0.3M	\$0.3M	\$0.6M
GASB 45 OPEB	\$0.2M	\$0.1M	\$0.1M	\$0.4M
Total				\$2.6M

Next Steps

- Incorporating:
 - Governor's May Budget Revise
 - Input from stakeholders
- June 20th Board meeting—revised 2013-14 draft budget
- June 27th Board meeting—2013-14 budget adoption

AGENDA—May 16, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 6.4 Learning Report: Including: (1) Transition to the Common Core State Standards and Smarter Balanced Assessment (2) CMS 7 period day (3) Character Education Report (4) CUSD 100 Year Birthday Update

1) Transition to Common Core State Standards and Smarter Balanced Assessment

Along with approximately 46 other U.S. states, California adopted new national content standards for English language arts, mathematics, and literacy standards for History/Social Science, Science, and Technical Subjects in August 2010 called the Common Core State Standards (CCSS). CUSD's Governing Board officially adopted the CCSS in 2012. CUSD began the transition to these new standards in the fall of 2011, with kindergarten and first grades throughout the District fully implementing CCSS in the 2012-13 school year. Many teachers, grade levels, and departments across CUSD are engaged in professional development in order to understand the instructional shifts needed to meet the rigors of the CCSS, which are aligned to 21st century learning skills. Full transition to the CCSS must occur by fall of 2014 in order for students to be prepared to be assessed in English Language Arts and mathematics by spring 2015 via the Smarter Balanced Assessment Consortium (SBAC) assessment. Fifth grade students at Silver Strand will pilot a portion of this new assessment in math.

In an effort to prepare our District for the changes in instruction and assessment due to the rigors of the CCSS and SBAC assessment, CUSD is developing a revised, coordinated approach to professional development for the 2013-14 school year. The plan will include the recently added six professional development days for 2013-14, existing and revised structures for collaboration, preschool-grade 12 articulations and site level professional development, and an opportunity for teachers to participate in Curriculum and Assessment Development (CAD) projects. CUSD CAD Projects provide remuneration equivalent to two days of hourly certificated pay to teachers whose Common Core projects are approved by administration and according to CUSD guidelines. Teachers must work in teams and align projects to the CCSS, SBAC, and site Strategic Plans. (See attached.)

2) CMS Proposed 7 Period Day

In order to increase instructional minutes per period, Coronado Middle School has been studying a new master schedule for a seven period day. This study began in April 2012 with a committee of CMS teachers and administrators from various grade levels and departments and has recently involved all CMS staff.

The current schedule is an eight period day with 49 minutes of instruction per period. Students have seven periods of instruction and one period for lunch. The seven period day would include six instructional periods for students and one period for lunch and increase instructional minutes per period to 57 minutes.

The seven period day presents the following opportunities for CMS:

- Students will receive 57 minutes of instruction per period. This is currently 8 more minutes of teaching and learning every day. This is an increase of 1,225 instructional minutes per year per period (approximately 3 days).
- The increase in instructional minutes meets the demands the new Common Core Standards (CCSS) and Smarter Balanced Assessment (SBAC).

- The majority of all middle schools in San Diego have a 7 period student day schedule.
- Students will have the opportunity for more meaningful contact and communication with their teachers due to the additional instructional minutes.
- Students will have one less class resulting in fewer assignments, homework, and workload and more focused attention on those courses. Students and their families may see reduced stress and pressures at school and home as a result. Extracurricular activities (sports, music, and hobbies) may be impacted less.
- Class sizes may decrease. This will be incumbent on the choice of electives and how the master schedule is structured.

The seven period day impacts CMS and students in the following ways:

- Students will have only one elective. The current master schedule allows for students in 6th and 7th to have one elective, while 8th graders have two electives. Some students may not be able to have an elective at all, depending on their schedule (IEP).
- Potential loss of one part-time staff member at CMS.
- Potential hiring of two full-time faculty members (2 FTE).

CMS administration, with support from the District Office, has considered all aspects of this proposal, including the financial impact on both sites. Parents and students have been informed of this change to the master schedule.

3) Character Education Report

CUSD Governing Board Goal 4.3 states: Continue to assess the effectiveness of character education via site based reports and surveys, and that qualitative and quantitative data from each site is shared in an annual Board Report (June 2012 benchmark).

Village and Silver Strand Elementary Schools:

Based on data below, Village and Silver Strand Elementary Schools have an effective Character Education program:

- Village Elementary: Continued decrease in referrals (September 2012-May 2013).
- Silver Strand: Continued decrease in referrals and N's on report cards (September 2012-May 2013).
- Student Quotes:
 - Second grade student: *"I like how the Character Counts program pillars motivate you to show good character and it just makes you feel good to earn tickets to redeem them for prizes."*
 - Peace Patrol team member: *"I like helping people solve their problems because it makes me feel good about myself to help others in need."*
 - Fourth grade student: *"I enjoy the Friday Character Counts assemblies because we get to celebrate the student who was nominated for the pillar of the month and we get to congratulate them at this award ceremony."*
 - Fifth grade student: *"I like the Character Counts awards system because when you do good things you receive blue tickets and if you save one hundred you can be principal for the day."*

Key elements of the Character Education Plan for both Village and Silver Strand Elementary Schools are: Character Education embedded into each site's Restorative Discipline Plan and part of the Strategic Plans, District-wide Recognition of Character Counts Week, monthly promotion of a new character trait, shared School Counselor gives lesson ideas to all staff, Character Counts Tickets, Ambassador Clubs (5th graders who welcome new students to the school), Curbside Hosts, Peace Patrols, monthly all-school Assemblies, classroom, Military Family Life Counselor and Shared School Counselor, anti-bullying presentations, and class presentations based on specific need.

Additional Programs at Silver Strand Elementary School are: Weekly all-school Flag Pole Assemblies, Enrichment Club offerings (Club Terrific, Inner Beauty Club, Club Fun, Young Scientists), Military Student After School Supports (Operation Bigs, Operation Hero, Operation Pals, FOCUS Deployment Club/resiliency training, Fifth Grade Principal Honor Roll, and K-4 Citizenship Honor Roll (all O's and S's on report card).

Coronado Middle School

- Current Data
 - 52% decrease in referrals (September 2012-May 2013)
 - .5% decrease in N on report cards (P5 report only 2012 & 2013)
 - Fewer total students with N's, increase in N's for same students
- Student Survey on Character Education
 - Survey to students about current program
 - Areas to improve
 - Sample of some questions with data:
 - *Students act in ways that demonstrate the character qualities the school stands for - 74% students agree (458 surveyed).*
 - *I talk about others and spread rumors – 85% never or rarely do (458 surveyed).*
- Student Quotes
 - New 7th grade student (female): “I’ve been in four different schools, and CMS is the most welcoming and friendly. In my classes it feels like I’m with family. I like to give back too, especially to new students because I know what it’s like to be there.”
 - Associated Student Body (ASB), 8th grade (male): “Being a school leader on ASB this year has helped me grow into a person who reaches out to others and opens up more. I was pretty shy and withdrawn.”
 - Character Education Committee Member (7th grade, female): “*Our character survey tells us that 80% of the students agree that CMS students help new students to feel welcomed and accepted.*”

ACTION STEPS:

- Strategic Plan
 - Character Education/Character Counts! is one of the Strategic Plan goals for CMS and also supports the CUSD Strategic Plan.

- Classroom Instruction:
 - Associated Student Body (ASB): Course focused on developing the 6 Pillars of Character including leadership opportunities for ASB students to promote the development of character, services learning and school pride.
 - Step-Up to Life: Elective course in the 6th grade wheel class introducing students to character development through curriculum in mathematics and other subject area disciplines.
- Character Education Committee:
 - Committee of students, parents and staff dedicated to discuss and implement programs on campus to support character development
 - Meet five times per year
- Character Education Teacher Liaison:
 - Teacher who works specifically with Character Ed. Committee, Counselors and teachers to develop curriculum focused on character development
 - Trainings for liaison, other staff and students on character development
- Student Intervention Program
 - Counseling sessions with CMS Counseling Department
 - Setting goals
 - Writing reflections
 - Making amends with family, friends, and loved ones
- Awards Program:
 - Character Service Leadership Award
 - Students recognized for acts of great character, community service displaying the 6 Pillars of Character
 - Other awards provided by the local Optimist, Rotary and other community partners with the foundation of character built into them when recognizing student achievements
- Student-2-Student / Ambassador Club:
 - Students trained through military support to welcome new students to school including military and non-military students
- Challenge Day:
 - Adapted from MTV series of same name
 - Selected students go through a series of scenarios and real life activities surrounding choices and acts of character
- School-wide/District-wide Recognition of Character Counts Week
 - Daily KCMS broadcasts
 - SAFE and Coronado Parks and Recreation activities during lunch
 - Video's displaying acts of character/Sundt Foundation
 - All-school Assembly
 - Events planned for each day of the week
- Tritons of the Month (TOM)
 - Students selected by teachers each month from each grade level and gender
 - Students are recognized on KCMS, receive a certificate
 - Attend special lunch in town with Principal and a staff member

- Triton Tickets
 - Provided to students who are demonstrating great character
 - KCMS drawing of tickets for rewards
 - Student name recognition in front of peers

- MFLC and Shared School Counselor
 - Anti-Bullying presentations
 - Class presentations based on specific need

- Citizenship Honor Roll:
 - Students receive certificates and honor presentation in front of peers for citizenship grades (2 x per year) on official report card
 - Primary Citizenship Honor Roll (no N's on report card)

Palm Academy

At Palm Academy we are fortunate to have a course in our master schedule that focuses almost exclusively on Character Education and related themes. We call it Social Skills and it meets three days per week. The class is facilitated by Afsaneh Safaie, Coronado Response Group (CRG) Counselor. The students spend time in a therapeutic group context, work in small groups, and on independent projects that focus on social/emotional/academic wellness, positive ways to communicate, respect, conflict resolution, anger management, development of coping skills, goal setting, career awareness, resume and cover letter writing, and workplace skills. Ms. Safaie created an ongoing unit called Exploring Careers and Character, a series of invited guest speakers from a variety of careers that facilitate explorations of the relationship between character and careers. Every Palm student also participates in the Service Learning class, which includes volunteering as construction laborers for San Diego Habitat for Humanity's projects, working as volunteer food servers at St. Vincent de Paul's Homeless Shelter, and demonstrating responsibility at school by completing their weekly "chores". Each student is also assigned a district Service Learning Internship. They work every Tuesday as teacher's assistants at ECDC, and with moderate/severely challenged students at VES and CMS.

The recipients of the service provided by Palm Academy students in the CUSD, Coronado, and San Diego, consistently rave about the efforts of the students, their professionalism, courtesy, maturity, and personalities. We are recognized as the "favorite" volunteer team at both St. Vincent de Paul's and Habitat for Humanity. The elementary teachers who work with Palm Students also express strong appreciation for the service they provide.

The Six Pillars of Character are evident in all of these activities and certainly extend across the curriculum. Some of the ways Palm students have been recognized for strong character this year include:

- Student of the Quarter Awards – Four awarded, so far this year, for exemplary attendance, punctuality, academic performance, and demonstrating exceptional character.

- Two Palm Academy students were recognized by the Optimists' Club this year for their embodiment of the tenets of the Optimist Creed.

- The annual Pirate Award (a \$250 unrestricted “scholarship” endowed by the parent of an alumnus) is given to the student who exemplifies what it means to be a “Pirate” at Palm Academy: respect for self, others, and the environment (school and world), demonstrated through social, emotional, and academic leadership among their peers.
- ...and, probably the best indicator of strong character development (responsibility, perseverance, self-respect) this year is the graduation rate (3 graduates in the fall and another 7 this June).

Coronado High School

Character Education is embedded within the shared experience between students and staff at Coronado High School. Members of our faculty recognize individual students as *Islander of the Day* for demonstrating positive character on our campus. Recent examples include: helping a new student find their way around campus, returning a lost cell phone to the office, or supporting a peer that is having a difficult time navigating campus on crutches. Selected students are celebrated during our daily bulletin and receive a student-created *Islander of the Day* shirt—delivered to their classroom. CHS counselors, teachers, and administrators facilitate *Human Relations Day (HRD)* —a daylong exercise of community building and problem-solving each semester. Teachers nominate students, who in turn nominate peers, to participate. HRD encourages students to think in new ways about relationships within our community. Students leave the experience with a renewed sense of responsibility to pursue inclusive ways to connect with all members of our school community. This year, we coordinated our first all-school HRD. Each member of our school community participated in the HRD activities. Feedback from our student body was overwhelmingly positive with requests to make all-school HRD an annual event, targeting the beginning of the school year to build community. This year, we hosted a mental health awareness day where members of our faculty shared their own experiences with mental health issues. The focus was to build awareness, provide resources, and to foster empathy. In addition to the faculty presentations, students created public service announcement videos on mental health issues that are common amongst teens (stress, anxiety, substance abuse, and depression). We believe this experience promoted effective communication between our faculty and staff, while providing authentic opportunities for our students to reflect on relevant issues that impact members of our community. CHS teachers participate in an annual ‘student connections’ exercise, where members of our faculty identify students that do not have a connection with an adult on our campus. The list generated from our connections activity is sent out to specific teachers that follow up by forming relationships and facilitating connections within our community. In addition, our commitment to character development at CHS is illustrated by our ongoing reinforcement of expectations for Islander behavior at sporting events, assemblies, and off-campus school events (fieldtrips, dances, etc.).

Assessment: We continue to gather referral data and anecdotal feedback from colleagues, community members, officials, and vendors that reflect our students’ interactions with one another and within our community.

4) CUSD 100 Year Anniversary update

In 2013, CUSD is celebrating the 100th anniversary of being a unified school district in our Coronado community.

CUSD, Coronado Schools Foundation, and CUSD parent-teacher organizations are making preparations to celebrate the 100th anniversary in 2013-2014. CSF is planning several activities to promote this anniversary (pending).

Coronado parent-teacher organizations are coordinating monthly philanthropic events to celebrate this occasion by giving back to various charitable organizations throughout the year. CUSD Assistant Principal Jennifer Moore and Senior Director of Learning and Instruction Claudia Gallant, both CHS alumnae, are co-chairing District efforts and working with both CSF and parent-teacher groups. District efforts potentially include:

- Logo
- Banners for first day of school
- 2014 graduating class--vision for ceremony and 50 year grads
- Connecting graduating seniors with 50 year grads
- Facebook page use/Timeline of facts about our District
- “Invite alumni to school day”
- Involve alumni in homecoming parade, march by decade
- Time capsule
- Community all-class reunion
- Summer tour for alumni
- Concert in the Park designated areas for alumni decades
- Merchandise

Meetings to coordinate efforts are occurring and firm information will be available via the CUSD website in the coming weeks.

For the record:

- Coronado Unified School District was officially created in 1913
- Coronado High School was built in 1913 and opened for students in fall 1913
- The first classes to attend the new Coronado High School began in fall 1913 with 9, 10, and 11th grades for the 13-14 school year
- The first graduating class of CHS was 1915 of the 14-15 year
- Therefore, the district’s 100th anniversary is 2013 and the 100th graduating class of CHS is June 2015.

Financial Impact:

None for this report.

AGENDA – May 16, 2013

6.0 PERSONNEL

- 6.5 Human Resources Report: Including (1) Certificated Evaluation Process (2) Classification and Compensation Study

(1) Professional Development Committee - Certificated Evaluation Process

ACT/District 2012-2013 negotiations resulted in refining the Coronado Unified School District Evaluation Process through the inclusion of assessment of pupil progress as 30% of a teacher's evaluation. The Professional Development (PD) committee continues to meet to define 30% Assessment of Pupil Progress and 70% Classroom Observation in the Evaluation Process.

Future PD committee meetings will be held Wednesday, May 29, 2013, and during the month of June.

Topics discussed during PD committee meeting held on May 13, 2013, include:

1. Professional Development Framework for the 2013-2014 school year
2. Review of the 2012-2013 Evaluation Process including implementation and amendment of the content and use of evaluation forms
3. Assessments: types, subjects and grade levels as well as the transition through 2015
4. Parameters of student and parent surveys.

The PD committee continues

- to determine which additional assessments and how the existing assessments may be used to measure the impact an individual teacher has on the academic growth of a student
- to clarify and define the transition to an evaluation process which includes assessments.

(2) Classification and Compensation Study

A meeting with the District Advisory Council for the Classification Study was scheduled on May 13, 2013, to review the final job descriptions and the salary survey with comparison districts. Ewing Consulting Inc. and representatives of Coronado School Employees Association (CSEA) discussed suggested changes to the class specifications of certain job descriptions. In addition the salary survey results were presented and reviewed. CSEA and the Senior Director of Human Resources will continue to meet to discuss classifications and job descriptions. These results will be presented to the board at future meetings for review and adoption.

This report is provided to the Board for information.



AGENDA – May 16, 2013

6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 6.6 Student Services Report: Including (1) Section 504 of the Rehabilitation Act (2) Guidance and Counseling (3) School Safety and Security

(1) Section 504

On May 3, 2013, Student Services hosted a presentation for District staff on Section 504 of the Rehabilitation Act by Sunde Johnson, Partner, with the law firm of Atkinson, Andelson, Loya, Ruud & Romo. This presentation was attended by site counselors, who take a leadership role in the Section 504 meetings in our District, site administrators who oversee the process at each site, school psychologists, special education coordinators, and special education related services staff who act as support staff to the sites for the Section 504 process.

The presentation, titled: *What Educators Need to Know About Implementation of Section 504* provides an overview of the legal definitions and terms associated with Section 504, the Act's application in education, and the difference between Section 504 and the Individuals with Disabilities Education Act (IDEA); the authority for special education. Specifically, the presentation discussed eligibility, exclusions, discipline, placement, procedural safeguards, complaints and finally the requirements affecting school districts given changes in Section 504 due to the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

(2) Guidance and Counseling

On May 21, 2013, Assistant Superintendent of Student Services Richard Erhard will be in attendance at the Coronado City Council meeting. One of the agenda items for this meeting is the application for the *Community Organization Grant* submitted by the District. The District's application is based on information obtained at this year's Student Services Strategic Plan Meeting. At this meeting, a broad spectrum of educational professionals and community members identified the need for additional counselors at the elementary and middle school levels. In addition, the group recognized the direct correlation between District Counseling and District Safety and Security. To address this correlation, the District is respectfully requesting an increase in current funding from the City of Coronado for additional counseling positions.

(3) Safety and Security

The threat, safety and vulnerability assessment conducted by Strategos Consulting identified access control as one of the systemic concerns to our District. Throughout the past school year, the District has substantially reduced this threat by, in some cases, simply ensuring the implementation of existing policies and procedures relating to access of visitors on our campuses, ensuring that gates and doors meant to be locked remain locked during school hours, installation of structural enhancements to the current infrastructure for access control and finally through the creation and implementation of District-wide staff identification badges.

As part of our District's way forward and in keeping with the District's ongoing initiative toward a safer and more secure Coronado Unified School District, Strategos Consulting recommends, as an initial technological solution, installation of Closed Circuit Television Cameras (CCTVs) at the Early Childhood Development Center (ECDC), in conjunction with the opening of Crown Pre-school. The ECDC has been selected as the initial site for the installation of CCTVs in the District due not only to the large number of buildings and entrances, but also due to the population of very small children, with the potential for elopement, and a large number of parents and guardians present every day to both drop off and pick up these children.

Financial Impact:

None for this report

AGENDA – May 16, 2013

7.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (Proposal/First Reading)

Background Information:

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

Proposal:

Recent changes in the law require adoptions, and revisions of policies and regulations. Policies are included under separate cover and are available for review at the District Office.

This report is provided to the Board for information.

JPF

AGENDA – May 16, 2013

8.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

8.1 Superintendent’s Management of Board Goals for 2012-2013 (Report)

Report:

The Board requested several projects that will require careful management of staff time and resources. At the August 15, 2011, Regular Board Meeting, the Superintendent provided a draft in graphic form of the first five months of those projects. The Board requested this graphic be brought back each month to use as an update and to monitor the progress of the projects.

Attached are the updated projects in graphic form.

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

The logo consists of the letters 'JPF' in a stylized, blue, cursive font.

Coronado Unified School District Superintendent Management of Board Goals for 2012-2013

Projects	Board Goals	August	September	October	November	December	January	February	March	April	May	June
1 Calendar Forums	1, 3, 5			Select Calendar Committee	Forum Discussions	Calendar Completion	Board and Bargaining Unit Approvals					
2 100th Year Anniversary	3, 4	Leadership Selected	Committee Selected	Plans Created			Marketing Begins		Celebration at Telethon		13-14 Events Calendar Announced	
3 Charter School	1.1, 1.2, 1.3					First Charter Board Meeting	Marketing Begins	Student Registration		Staff Selection		
4 Academic Dashboard	2.1, 3											
5 Online Registration K-12	3				Board Presentation	Board Presentation	Board Approval Contract Signed	Technical Preparations	Product Tests		Marketing Begins	
6 Website Remodel	3	Vendor Meetings	Vendor Selected	CoSA Website	Preschool Website	Charter Website	District Website				School Websites	
7 Bring Your Own Device	1, 2, 3, 5	Last Year for CMS Laptop Classes				Board Report						
8 Tech Plan	1, 2, 3, 5		Committee Meets	Committee Meets	Plan Draft Reviewed	Plan Draft Presented	Board Approval					
9 TWC Channel 19 Programming	1, 2, 3, 5				Collaborating with City Manager to takeover the programming responsibilities of Time Warner's Channel 19. Equipment would be purchased at City expense and programming would be provided by CUSD students.							

updated 5/9/13

Coronado Unified School District Department Management of Board Goals for 2012-2013

Department Responsibility	Projects	Board Goals	August	September	October	November	December	January	February	March	April	May	June
1 Business Services	FAQ	3		Publish to website	Market to Community	Editing from responses	Update from Election Results	Update from Gov Proposal	Continue Updates and Editing				
2 Business Services	E-Commerce	2	Research proper e-commerce vendor for integrated one-stop website purchasing of services and supplies by community and staff				Select vendor and build into website				Market website to staff and community		
3 Business Services	Business Dashboard	2.1	Escape Software Tied to AD	Validate existing data to Escape and create parallel system of personnel requisitions			Go live with Escape in personnel requisitions		Create prototype of Dashboard			Market website Dashboard	
4 Business Services	Landscape Remodel	2		Selection of Spring Remodel	Plans for Spring Area Created	Final Review	Selection of Summer Remodel	Plans for Summer Area Created	Final Review Spring Area Prep	Spring Area Planted		Summer Area Prepared	
5 Student Services	Security Restructure	2,3,4	Staff Training	Staff Training/Order Badges/Uniforms	Staff Training Proximity Control								
6 Student Services	504 Reform	1,3,5	Consult w/legal re: training		Develop Training								
7 Student Services	Counseling Reorganization	1,3,4,5			Counselor Meetings								
8 Human Resources	Negotiations	2, 3	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	Negotiation Meetings Begin		Ongoing		Board Report	Board & Assoc Approvals
9 Human Resources	Staff Evaluation	1, 2, 3, 4, 5	Certificated Staff Initial Training	Revisions and Updates	Board Workshop	Revisions and Updates	Revisions and Updates						
10 Human Resources	Rebench Study			Contact Vendors	Contact Vendors	Receive Bids	Receive Bids	Review Process					
11 Human Resources Learning	Staff Development Days	1, 3, 5	Staff PD Day 8/20	Create Training	Staff PD Day 10/9	Review survey results	Create Training	Staff PD Day 12/21					
12 Learning	Crown Preschool	1					Staff Selection	Marketing Begins	Student Registration			Staff Selection	
13 Learning	Formative Assessments	1			Web-based MAP launch/Fall testing	Fall testing			Winter testing window			Spring testing window	
14 Learning	Common Core	1			PD	PD	SBAC Training	PD	PD	PD	PD	Update Transition Plan	All grades CCSS
15 Learning	Digital Textbook	1, 2, 5	Year 2 Biology Year 1 Big History		Planning for CMS science		Board Report	Planning with Tech Dept				PD for Science Dept	
16 Learning	Big History Project	1, 5	iPad 24/7 Deployment			Board Report			Review & Plans Made for Fall			Fall Classes Announced	
17 Learning	One To One Initiative	1.1, 1.2, 1.3					Date Selected for 3-Day Training	Group of 30 Staff Formed		3-Day Training			
18 Learning Technology	Haiku	2			Training & Automation	Site Based Work Groups	Training & Plan Phase 2	Gradebook Pilot	Train Trainer PD, all sites	Plan 13-14 Rollout	Train Trainer PD, all sites	Train Trainer PD, all sites	Communication Prep for Families
19 Technology	Automaticity of Services	2				MAP	Compass Learning	Compass Learning	Compass Learning, MAP connection	Follett, Registration	AR, AM, Registration	Destination Learning	Skills Tutor

updated 5/9/13

AGENDA – May 16, 2013

8.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

8.2 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

June 20, 2013: Regular Board Meeting

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Approve Student Services Strategic Plan
- Board Policy Update – Approval
- 2013-2014 Budget Presentation
- Capital Facilities Plan (Green Sheet)

June 27, 2013: Regular Board Meeting

- Adopt Budget

August 22, 2013: Regular Board Meeting

- Data and Assessment Update
- NWEA MAP, STEAM
- Consolidated Application
- Human Resources Report
- Business Services Report
- Student Services Report

September 12, 2013: Regular Board Meeting

- BBMAC Fourth Quarter Financial Report
- Unaudited Actuals
- Williams Resolution of Sufficiency of Instructional Materials
- Resolution of Character Counts
- Assessment Report (STAR/Advanced Placement)
- CTE/Adult Ed; and CHS Graduation Rates
- Coronado Schools Foundation Report on Summer School
- Board Policy Update – First Reading

October 3, 2013: Board Workshop

- Staff Evaluation Update and Discussion of Next Steps

October 17, 2013: Regular Board Meeting

- Student Enrollment Report
- Uniform Complaint Quarterly Report
- Board Policies – Approval
- Approve All Site Safety Plans

November 21, 2013: Regular Board Meeting

- Coronado School of the Arts Report

December 12, 2013: Organizational Meeting

- First Interim

December 19, 2013: Regular Board Meeting

- Islander Sports Foundation Update

January 2014: Regular Board Meeting TBD

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- Approve District Strategic Plan
- Approve Student Services Strategic Plan
- Board Policy Update – First Reading

February 2014: Regular Board Meeting

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- BBMAC Second Quarter Financial Report
- Board Policy Update – Approval

March 2014: Regular Board Meeting

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2014-15 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations

April 2014: Regular Board Meeting

- Uniform Complaint Quarterly Report
- Local Board Policy Review

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

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